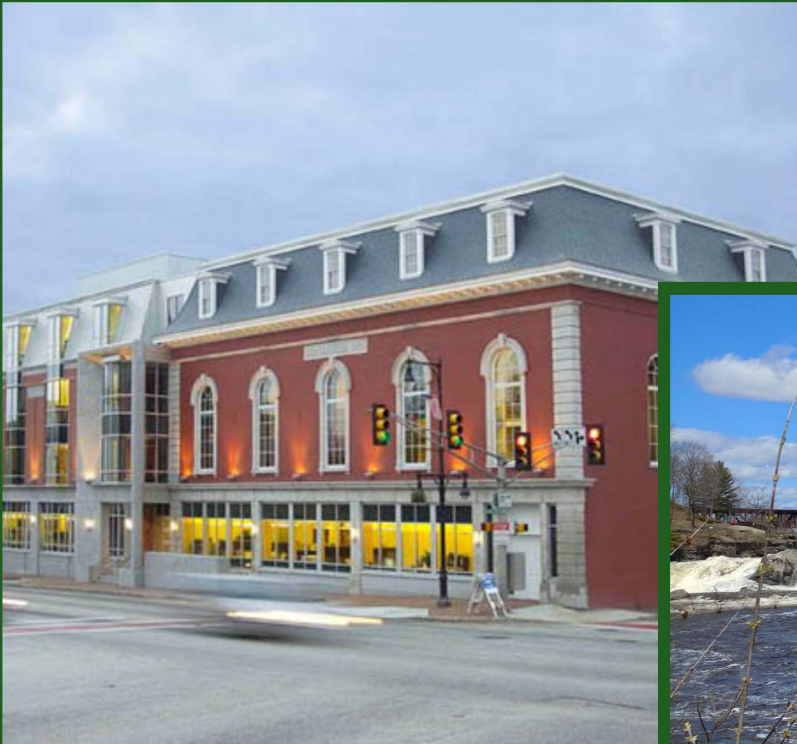


FY2019–2020

MANAGER'S PROPOSED

BUDGET

City of Auburn, Maine





City of Auburn, Maine

Office of the City Manager

www.auburnmaine.gov | 60 Court Street

Auburn, Maine 04210

207.333.6601

April 2, 2019

Dear Mayor and Members of the City Council,

I am privileged and honored to serve you and the City of Auburn. This marks my third budget as your City Manager, and I look forward to the upcoming process.

In preparing this proposed budget, at the beginning of this process I asked the department directors to submit what they needed to fulfill their department's mission. With my budget team consisting of Finance Director Jill Eastman, Human Resources Director Chris Mumau, and Assistant City Manager Phil Crowell, we have met with the Department Directors, reviewed their requests, and I have with their input and advice made the necessary adjustments to meet our personnel and fiscal situation.

My goal with budgeting is always to strive for a balance between the needs of the departments and the importance of minimizing the impact on the taxpayers to the greatest extent possible. I believe this municipal budget accomplishes that goal.

Governor Mills has submitted a state budget that begins to restore municipal revenue sharing back to where it is required to be by state statute. In our case, that represents an increase of \$400,000. I am proposing that only 50% of that amount or \$200,000 be included in the budget at this time. With this funding there is a 2.00% tax increase. Should the remaining \$200,000 increase be approved by the legislature, that would lower the tax increase down to 1.57% subject to any further changes in the school department budget.

As always seems to be the case, in a word this budget has been **challenging** for all of us involved. ***There is unfortunately a severe lack of adequate resources with a 60% cutback in municipal revenue sharing since 2010 for a loss to Auburn of \$18.3 million, in addition to state exemptions of \$132 million that have negated our growth in property valuation of \$112 million.*** But despite the lack of resources, it is important to know what the needs of the departments are and for this reason the Department Directors were asked to submit what they consider to be their greatest needs. They did this and there are several key factors that are driving the budget.



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On the municipal side, there is an **operational increase of 1.11% or \$339,959** following cuts of \$812,649. The increase includes a 2% cost of living increase to stay competitive with other municipalities and increased health insurance costs of only 2% (good news).

Another important change is **a debt service increase of 6.48% or \$632,182** which includes a \$507,000 transfer in debt from the Recreation and Sports Tourism Department to the City's general debt service. This allows the Norway Savings Bank Arena operation – like other similar facilities – to be judged on its operational effectiveness and whether it is breaking even without the burden of the lease. At the same time, we will capture important data on the economic spinoff to the community.

In addition, there is **an increase of 5.69% or \$237,186 for Intergovernmental Programs** with an increase of \$74,955 for County Taxes, \$19,000 for the Auburn-Lewiston Airport, \$132,008 for the Lewiston-Auburn Transit Committee to restore full bus service to Auburn, as well as \$11,223 for LA 911.

BUDGET OVERVIEW

The FY20 proposed expenditures can be divided into three categories as follows, with a total tax increase of 2.00%:

- City: \$45,699,624 or an expenditure increase of \$1,209,327 with non-tax revenues of \$16,264,379 or \$280,856 more for an increase of \$853,516 or a 3.27% tax increase;
- School Department: \$45,336,745 or an expenditure increase of \$1,642,962 with non-tax revenues of \$27,339,484 for an increase of \$1,642,962 or a 0.00% tax increase;
- and the County: \$2,482,721 or an expenditure increase of \$74,955 for a tax increase of 3.11%.

The above figures represent a total increase of \$928,471 or 2.00%.

BUDGET HIGHLIGHTS

The budget highlights can be divided into three areas:

- 1) Organization
- 2) Management
- 3) Capital Needs

Organization

The City invests over \$3 million annually in our employees' health insurance. With this budget we are fortunate to have only a 2% increase in health insurance. This is a great number and underscores the importance of continuing our wellness efforts. My compliments to the HR Office team and staff who are involved in these activities. We need to continue to emphasize our employee wellness program activities, with specific goals and objectives. We will continue the efforts that are underway and build upon them to create a culture of health and well-being.

On the economic development front, building permits and construction continue to be strong. We are expecting to hit \$50+ million on construction this fiscal year. The work that we are doing to create a Strategic Plan for Auburn City Government will help provide the City Manager's Office and our elected officials with a roadmap forward to address both present and future needs of the City. With this strategic plan we will be better positioned to address opportunities and challenges we face as a community, ranging from greater economic vitality and walkability in the downtown, to activities centered around the riverfront, to initiatives like sports tourism and creating Auburn as a **City of Events**.

Management

There are no personnel changes with this proposed budget although there were requests made for new positions to strengthen our marketing efforts, improve our GIS program, enhance our assessing program, provide for greater capacity in our Finance Office, and a person in the Police Department dedicated to supporting and maintaining their accreditation. While I believe these positions would add value to the city in their respective positions, we cannot afford to add these positions when we are working to keep the mil rate under control as much as possible.

Capital Needs

The City has a Capital Improvement Plan (CIP) with capital needs that are projected over the next five years. Long range capital planning is an important management tool for the city and is a key tenet to the capital improvement planning that we do. Our goal is to balance the community's infrastructure needs with the financial capacity of the City.

This is a challenging CIP with a bonded goal of \$9.5 million and requests of over \$19 million. The LA 911 request by itself is nearly \$3 million and is something that the Council is committed to as it's the second year on the implementation of a new radio system that will meet the needs of our public safety responders, as well as the school department. It is an important and necessary step that makes the decisions on funding for the present and future more challenging than usual.

I do think we need to continually look for opportunities to invest in the future, such as our downtown and the future development of the Great Falls Plaza as envisioned many years ago, as well as positioning ourselves to be a City of Events by purchasing a stage for a minimum of 10 events a year like the New Year's Celebration that was so successful. In the budget booklet is more information on the CIP. Listed below is a summary of some of my bonded and unbonded recommendations.

- Auburn-Lewiston Airport: \$630,500
- Economic Development & Planning: \$1,229,000
- Facilities: \$508,000
- Fire: \$265,000
- LATC: \$50,000
- Museum LA: \$30,000
- L/A 9-1-1: \$2,892,500
- Police: \$287,000
- Public Works: \$3,381,000
- Recreation & Sports Facilities: \$465,000
- Education: \$700,000

My FY20 CIP Recommendation:

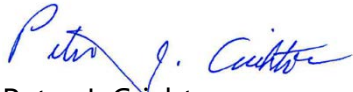
Dept. Request	Operating	Bonds	Other
\$19,361,800	\$129,000	\$9,500,000	\$893,500

CONCLUSION

Finally, I would like to thank the Department Directors and their teams for their work on the budget and my budget team consisting of the Finance Director Jill Eastman, Human Resources Director Chris Mumau, and Assistant City Manager Phil Crowell for their many hours devoted to the proposed budget. And I would like to thank my Executive Assistant Jody Durisko for her assistance in preparing the budget books and my personal appreciation to the Finance Director Jill Eastman for all her work in the preparation of this proposed budget.

Your City Team looks forward to working with the Mayor and Council with a good budgetary process designed to meet the most critical needs of the organization while minimizing the impact on our taxpayers to the greatest extent possible.

Sincerely,



Peter J. Crichton
City Manager

CITY OF AUBURN
FY 2020 EXPENDITURES
COMPARISON FY19 AND FY20 BUDGETS

	COUNCIL ADOPTED BUDGET FY 18-19	DEPARTMENT PROPOSED BUDGET FY 19-20	MANAGER PROPOSED BUDGET FY 19-20	\$ Change	% Change
City Expenses					
Operating Expenses	30,566,009	31,718,617	30,905,968	339,959	1.11%
Debt Service/TIF	9,752,311	10,134,493	10,384,493	632,182	6.48%
Intergovernmental	4,171,977	4,278,480	4,409,163	237,186	5.69%
Total City Expenses	44,490,297	46,131,590	45,699,624	1,209,327	2.72%
School Expenses					
Operating Expenses	43,024,719	45,020,065	44,593,977	1,569,258	3.65%
Debt Service	669,064	742,768	742,768	73,704	11.02%
Total School Expenses	43,693,783	45,762,833	45,336,745	1,642,962	3.76%
Total Expenses	88,184,080	91,894,423	91,036,369	2,852,289	3.23%
Less: Non-Tax Revenues					
City	15,983,523	15,379,879	16,264,379	280,856	1.76%
School	25,696,522	27,281,605	27,339,484	1,642,962	6.39%
Total Non-Tax Revenues	41,680,045	42,661,484	43,603,863	1,923,818	4.62%
Tax Levy					
City	26,099,008	28,283,846	26,952,524	853,516	3.27%
School	17,997,261	18,481,228	17,997,261	0	0.00%
County	2,407,766	2,467,865	2,482,721	74,955	3.11%
Overlay					
Total Tax Levy	46,504,035	49,232,939	47,432,506	928,471	2.00%
Total Assessed Value	1,964,206,026	1,964,206,026	1,964,206,026		
Tax Rate					
City	13.29	14.40	13.72	0.43	3.27%
School	9.16	9.41	9.16	0.00	0.00%
County	1.23	1.26	1.26	0.04	3.11%
Overlay				0.00	0.00%
Total	23.68	25.07	24.15	0.47	2.00%

CITY OF AUBURN
FY 2020 REVENUES
COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<u>General Government</u>					
Homestead Exemption Reimbursement	1,190,000	1,230,000	1,250,000	60,000	5.04%
Personal Property Reimbursement	2,175,000	2,400,000	2,400,000	225,000	0.00%
Tree Growth Reimbursement	10,000	10,000	10,000	-	0.00%
Veterans Reimbursement	18,000	18,000	18,000	-	0.00%
In Lieu of Taxes	90,000	90,000	90,000	-	0.00%
Excise Tax-Vehicles	3,800,000	3,850,000	3,875,000	75,000	1.97%
Excise Tax-Boats	15,000	15,000	15,000	-	0.00%
Excise Tax-Aircraft	20,000	20,000	20,000	-	0.00%
State Revenue Sharing	1,689,669	1,689,669	1,889,669	200,000	11.84%
Other State Aid	4,000	4,000	4,000	-	0.00%
Penalties & Interest	150,000	150,000	150,000	-	0.00%
Investment Income	32,000	70,000	70,000	38,000	118.75%
Transfer in from TIF	1,117,818	1,117,818	1,117,818	-	0.00%
Transfer in from TIF Workforce Development	200,000	-	-	(200,000)	-100.00%
Transfer in from Recreation Special Revenue	54,718	36,416	36,416	(18,302)	-33.45%
Transfer in from PAL Center	25,000	25,000	25,000	-	0.00%
Transfer in from School Dept (Electrician)	18,000	18,000	18,000	-	0.00%
NSBA Revenue	1,244,000	1,104,000	1,104,000	(140,000)	-11.25%
Ingersoll Revenue	225,040	230,000	230,000	4,960	2.20%
Transfer in from Capital Projects (IT)	-	45,000	45,000	45,000	0.00%
Rental Income (Intermodal)	35,000	35,000	35,000	-	0.00%
Sale of Property	20,000	20,000	20,000	-	0.00%
Tax Sharing Revenue	165,000	165,000	165,000	-	0.00%
Cable Television Franchise	150,000	133,000	133,000	(17,000)	-11.33%
Cable Television Franchise - City of Lewiston	63,384	63,384	63,384	-	0.00%
MMWAC Host Fees	221,000	225,000	225,000	4,000	1.81%
Utility Reimbursement	27,500	20,000	20,000	(7,500)	-27.27%
Unclassified	10,000	10,000	10,000	-	0.00%
Fund Balance Contribution	527,500	200,000	527,500	-	0.00%
Total General Government	13,297,629	12,994,287	13,566,787	269,158	2.02%

CITY OF AUBURN
FY 2020 REVENUES
COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<u>City Clerk</u>					
Hunting/Fishing/Dogs	2,000	2,000	2,000	-	0.00%
Neutered Animals	3,000	3,000	3,000	-	0.00%
Voter Reg List	100	100	100	-	0.00%
Clerk/Sale of Copies	100	100	100	-	0.00%
City Clerk Notary	1,500	1,500	1,500	-	0.00%
Banner Hanging Fee	3,000	3,000	3,000	-	0.00%
Garage Sale Permits	3,200	3,200	3,200	-	0.00%
Commercial License	50,000	50,000	157,000	107,000	214.00%
Taxi License	4,000	4,000	4,000	-	0.00%
Marriage License	5,000	5,000	5,000	-	0.00%
Birth/Death/Marriage Cert	25,000	25,000	25,000	-	0.00%
Permits - Burial	7,000	7,000	7,000	-	0.00%
Fines-Dog	3,000	3,000	3,000	-	0.00%
Total City Clerk	106,900	106,900	213,900	107,000	100.09%
<u>Finance</u>					
Reg - Vehicles	60,000	60,000	60,000	-	0.00%
Total Finance	60,000	60,000	60,000	-	0.00%
<u>Community Services-ICT</u>					
GIS/Data & Maps	20	20	20	-	0.00%
Total Community Services-ICT	20	20	20	-	0.00%
<u>Assessing</u>					
Maps & Copies	20	20	20	-	0.00%
Total Assessing	20	20	20	-	0.00%
<u>Health & Social Services</u>					
GA Reimbursement	103,747	94,122	94,122	(9,625)	-9.28%
Total Health & Social Services	103,747	94,122	94,122	(9,625)	-9.28%

CITY OF AUBURN
FY 2020 REVENUES
COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<u>Planning & Permitting</u>					
Maps & Copies	500	500	500	-	0.00%
Departmental Reviews	16,000	16,000	16,000	-	0.00%
Fire Alarm Inspections	29,000	29,000	29,000	-	0.00%
Citation Ordinance	2,000	2,000	2,000	-	0.00%
Advertising Costs	5,000	5,000	5,000	-	0.00%
Permits - Building	110,000	110,000	115,000	5,000	4.55%
CDBG Reimbursement for Services	214,430	214,430	214,430	-	0.00%
Permits - Electrical	18,000	20,000	20,000	2,000	11.11%
Permits - Plumbing	11,000	12,000	12,000	1,000	9.09%
Permits - Sign	5,000	5,000	5,000	-	0.00%
Total Planning & Permitting	410,930	413,930	418,930	8,000	1.95%
<u>Public Works-Engineering</u>					
Fees - Inspection	6,000	10,000	10,000	4,000	66.67%
Fees - Drive Opening	200	200	200	-	0.00%
Fees - Bid Documents	1,000	1,000	1,000	-	0.00%
Permits - Fill	1,000	1,000	1,000	-	0.00%
Permits - Street Opening	40,000	30,000	30,000	(10,000)	-25.00%
Total Community Services-Engineering	48,200	42,200	42,200	(6,000)	-12.45%
<u>Fire Department</u>					
Copies of Reports	200	200	200	-	0.00%
EMS Transport	1,250,000	1,000,000	1,200,000	(50,000)	-4.00%
Salvage Calls	100	100	100	-	0.00%
Permits - Oil Burner	800	800	800	-	0.00%
Total Fire Department	1,251,100	1,001,100	1,201,100	(50,000)	-4.00%

CITY OF AUBURN
FY 2020 REVENUES
COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<u>Police Department</u>					
Accident & Police	12,000	11,000	11,000	(1,000)	-8.33%
Court	10,000	10,000	10,000	-	0.00%
Photos & Tapes	3,500	800	800	(2,700)	-77.14%
False Alarms	12,000	12,500	12,500	500	4.17%
Animal Impound	1,000	-	-	(1,000)	-100.00%
Veh Rel/Non Driver	2,000	2,000	2,000	-	0.00%
Veh Rel/Driver Licence	13,000	9,000	9,000	(4,000)	-30.77%
ARRA Cops Grant	12,477	-	-	(12,477)	-100.00%
MDEA Reimbursement	170,000	170,000	170,000	-	0.00%
Permits - Firearms	4,000	2,000	2,000	(2,000)	-50.00%
Fines - Parking Violations	65,000	50,000	50,000	(15,000)	-23.08%
Total Police Department	304,977	267,300	267,300	(37,677)	-12.35%
<u>Public Works</u>					
State/Local Road Assistance	400,000	400,000	400,000	-	0.00%
Total Public Works	400,000	400,000	400,000	-	0.00%
Total Municipal	15,983,523	15,379,879	16,264,379	280,856	1.76%

CITY OF AUBURN
FY 2020 REVENUES
COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
School Department					
Reg Secondary Tuition	160,973	165,026	165,026	4,053	2.52%
SOS Tuition	60,000	50,000	50,000	(10,000)	-16.67%
Adult Ed Tuition	93,300	93,300	93,300	-	0.00%
State Subsidy for Education	23,678,756	25,249,723	25,249,723	1,570,967	6.63%
Debt Service Reimbursement	624,158	601,933	601,933	(22,225)	-3.56%
Capital Reserve-EL Project	-	-	-	-	-
Special Ed/Mainecare	120,000	140,000	140,000	20,000	16.67%
State Agency Clients	30,000	50,000	50,000	20,000	66.67%
State Aid for Adult Education	91,918	94,206	94,206	2,288	2.49%
Miscellaneous	68,000	68,000	68,000	-	0.00%
Daycare Rent	50,000	50,000	50,000	-	0.00%
Fund Balance	719,417	719,417	777,296	57,879	0.00%
Total School	25,696,522	27,281,605	27,339,484	1,642,962	6.39%
Total Non-Property Tax Revenue - Municipal	15,983,523	15,379,879	16,264,379	280,856	1.76%
Total Non-Property Tax Revenue - School	<u>25,696,522</u>	<u>27,281,605</u>	<u>27,339,484</u>	<u>1,642,962</u>	<u>6.39%</u>
Total Non-Property Tax Revenue	41,680,045	42,661,484	43,603,863	1,923,818	4.62%
Total Proposed Budget - Municipal	44,490,297	45,699,624	45,699,624	1,209,327	2.72%
Total Proposed Budget - School	<u>43,693,783</u>	<u>45,336,745</u>	<u>45,336,745</u>	<u>1,642,962</u>	<u>3.76%</u>
Total Proposed Budget	88,184,080	91,036,369	91,036,369	2,852,289	3.23%
Total Property Tax Dollars Needed - Municipal	28,506,774	30,319,745	29,435,245	928,471	3.26%
Total Property Tax Dollars Needed - School	<u>17,997,261</u>	<u>18,055,140</u>	<u>17,997,261</u>	-	0.00%
Total Property Tax Dollars Needed	46,504,035	48,374,885	47,432,506	928,471	2.00%

CITY OF AUBURN
FY 2020 EXPENDITURES
COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	DEPARTMENT PROPOSED BUDGET FY 19-20	MANAGER PROPOSED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<u>Administration</u>					
City Clerk	185,898	223,068	207,139	21,241	11.43%
City Manager	474,086	486,119	486,119	12,033	2.54%
Finance	694,109	859,797	734,597	40,488	5.83%
Human Resources	149,953	153,182	153,182	3,229	2.15%
IT	588,403	777,379	713,729	125,326	21.30%
Mayor & Council	111,610	113,137	113,137	1,527	1.37%
Total Administration	2,204,059	2,612,682	2,407,903	203,844	9.25%
<u>Community Services</u>					
Health & Social Services					
Administration	75,290	76,911	76,911	1,621	2.15%
Assistance	148,210	134,460	134,460	(13,750)	-9.28%
Economic and Community Development	1,471,918	1,333,724	1,333,724	(138,194)	-9.39%
Recreation & Sports Facilities	1,849,760	1,542,564	1,397,988	(451,772)	-24.42%
Public Library	998,189	1,006,217	1,006,217	8,028	0.80%
Total Community Services	4,543,367	4,093,876	3,949,300	(594,067)	-13.08%
<u>Fiscal Services</u>					
Debt Service	6,702,508	7,084,690	7,334,690	632,182	9.43%
Emergency Reserve	431,003	452,999	445,802	14,799	3.43%
Facilities	650,641	657,128	667,128	16,487	2.53%
Transfer to TIF	3,049,803	3,049,803	3,049,803	0	0.00%
Fringe Benefits	6,471,614	7,073,669	6,797,826	326,212	5.04%
Workers' Compensation	581,360	664,910	637,910	56,550	9.73%
Total Fiscal Services	17,886,929	18,983,199	18,933,159	1,046,230	5.85%
<u>Public Safety</u>					
Fire	4,422,256	4,521,061	4,515,511	93,255	2.11%
Fire EMS Transport	683,181	695,751	695,751	12,570	1.84%
Police	4,166,631	4,363,414	4,276,323	109,692	2.63%
Total Public Safety	9,272,068	9,580,226	9,487,585	215,517	2.32%
<u>Public Services</u>					
Public Services	4,778,668	4,920,256	4,836,798	58,130	1.22%
Solid Waste	988,013	1,017,655	1,030,500	42,487	4.30%
Water & Sewer	645,216	645,216	645,216	0	0.00%
Total Public Works	6,411,897	6,583,127	6,512,514	100,617	1.57%
Total Municipal	40,318,320	41,853,110	41,290,461	972,141	2.41%

CITY OF AUBURN
FY 2020 EXPENDITURES
COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	DEPARTMENT PROPOSED BUDGET FY 19-20	MANAGER PROPOSED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
Intergovernmental Programs					
County Taxes	2,407,766	2,467,865	2,482,721	74,955	3.11%
Tax Sharing	270,000	270,000	270,000	0	0.00%
Auburn-Lewiston Municipal Airport	172,000	191,000	191,000	19,000	11.05%
Lew-Aub Transit Committee	199,130	215,311	331,138	132,008	66.29%
Lew-Aub 911 Communications Center	1,123,081	1,134,304	1,134,304	11,223	1.00%
Total Intergovernmental Programs	4,171,977	4,278,480	4,409,163	237,186	5.69%
Grand Total Municipal	44,490,297	46,131,590	45,699,624	1,209,327	2.72%
Education Operation	43,024,719	45,020,065	44,593,977	1,995,346	4.64%
Education Debt Service	669,064	742,768	742,768	73,704	11.02%
Total School	43,693,783	45,762,833	45,336,745	1,642,962	3.76%
Total Budget	88,184,080	91,894,423	91,036,369	2,852,289	3.23%

CITY OF AUBURN
FY 2020 EXPENDITURES
COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	DEPARTMENT PROPOSED BUDGET FY 19-20	MANAGER PROPOSED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
Non-Property Tax Revenue					
Municipal	15,983,523	15,379,879	16,264,379	280,856	1.76%
Education	25,696,522	27,281,605	27,339,484	1,642,962	6.39%
Total	41,680,045	42,661,484	43,603,863	1,923,818	4.62%
Property Tax Dollars Needed					
Municipal	28,506,774	30,751,711	29,435,245	928,471	3.26%
Education	17,997,261	18,481,228	17,997,261	0	0.00%
Total	46,504,035	49,232,939	47,432,506	928,471	2.00%
Property Tax Rate Based on Assessed Values of :	23.68	25.07	24.15	0.47	2.00%
	1,964,206,026	1,964,206,026	1,964,206,026		
Property Tax Rate					
Municipal Tax Rate	\$14.51	\$15.66	\$14.99	0.47	3.26%
Education Tax Rate	\$9.16	\$9.41	\$9.16	0.00	0.00%
	23.68	25.07	24.15	0.47	2.00%



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
City Clerk							
Regular Salaries	142,333	141,412	142,814	142,814	0	1,402	1%
OT- Regular	832	500	1,000	1,000	0	500	100%
Office Supplies	735	1,200	1,725	1,725	0	525	44%
Other Sup - Voter	7,193	3,900	6,036	6,036	0	2,136	55%
Repairs - Equipment	0	300	300	300	0	0	0%
Training & Tuition	645	1,000	900	900	0	(100)	-10%
Advertising	848	800	1,000	1,000	0	200	25%
Professional Services	5,061	5,000	5,000	5,000	0	0	0%
Travel-Mileage	969	900	2,500	2,500	0	1,600	178%
Dues & Subscriptions	487	565	604	604	0	39	7%
Wardens & Ward Clerks	16,145	19,231	39,444	32,260	0	13,029	68%
Voting Machines	9,603	9,590	13,650	11,000	0	1,410	15%
Election Equipment	0	0	5,095	0	0	0	0%
Record Restoration	0	1,500	3,000	2,000	0	500	33%
TOTAL	184,851	185,898	223,068	207,139	-	21,241	11.4%



City of Auburn City Clerk

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	141,412	142,814	142,814
OT- Regular	Total	500	1,000	1,000
Office Supplies	Total	1,200	1,725	1,725
Other Sup - Voter	Total	3,900	6,036	6,036

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Regular Salaries		
City Clerk (non-union)	\$ 72,828	\$ 72,828
Licensing Specialist/Deputy City Clerk (non union)	\$ 36,835	\$ 36,835
Office Assistant/Assistant Clerk (union)	\$ 33,151	\$ 33,151
	\$ 142,814	\$ 142,814

Estimated Detail of OT- Regular

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT- Regular		
Overtime for Deputy and Asst Clerk for elections and caucuses.	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Office Supplies		
General Office Supplies	\$ 1,725	\$ 1,725
	\$ 1,725	\$ 1,725

Estimated Detail of Other Sup - Voter

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Voter		
Funds cost of printing ballots (3 Elections), and misc election day supplies.	\$ 6,036	\$ 6,036
	\$ 6,036	\$ 6,036



City of Auburn City Clerk

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Equipment	Total	300	300	300
Training & Tuition	Total	1,000	900	900
Advertising	Total	800	1,000	1,000
Professional Services	Total	5,000	5,000	5,000

Estimated Detail of Repairs - Equipment

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Equipment		
Funding for unexpected equipment repairs.	\$ 300	\$ 300
	\$ 300	\$ 300

Estimated Detail of Training & Tuition

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Training & Tuition		
Staff training offered through Maine Town and City Clerk Association and the Secretary of State Election Conference and NE City Clerk Conference.	\$ 900	\$ 900
	\$ 900	\$ 900

Estimated Detail of Advertising

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Advertising		
Funds the cost of publishing public notices.	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000

Estimated Detail of Professional Services

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Professional Services		
Funds the hosting of the code on the website and updates to the codification.	\$ 5,000	\$ 5,000
	\$ 5,000	\$ 5,000

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Mileage	Total	900	2,500	2,500
Dues & Subscriptions	Total	565	604	604
Wardens & Ward Clerks	Total	19,231	39,444	32,260
Voting Machines	Total	9,590	13,650	11,000

Estimated Detail of Travel-Mileage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel-Mileage		
Lodging costs for conferences and mileage reimbursement.	\$ 2,500	\$ 2,500
	\$ 2,500	\$ 2,500

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Dues & Subscriptions		
Membership dues and Lewiston Sun Journal subscription	\$ 604	\$ 604
	\$ 604	\$ 604

Estimated Detail of Wardens & Ward Clerks

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Wardens & Ward Clerks		
September 2019 Election (High School)	\$ 7,184	\$ -
November 2019 Election	\$ 9,472	\$ 9,472
March 2020 Presidential Preference Primary	\$ 7,990	\$ 7,990
June 2020 School Budget and State Primary	\$ 9,298	\$ 9,298
Temporary Election Assistance	\$ 5,500	\$ 5,500
	\$ 39,444	\$ 32,260

Estimated Detail of Voting Machines

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Voting Machines		
Funds leasing of tabulating machines and the programming of these machines for 4 elections.	\$ 13,650	\$ 11,000
	\$ 13,650	\$ 11,000



City of Auburn City Clerk

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Election Equipment	Total	-	5,095	-
Record Restoration	Total	1,500	3,000	2,000

Estimated Detail of Election Equipment

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Election Equipment		
Storage trailer for all election equipment.	\$ 5,095	\$ -
	\$ 5,095	\$ -

Estimated Detail of Record Restoration

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Record Restoration		
Funds the cost of preserving old records, one or two books.	\$ 3,000	\$ 2,000
	\$ 3,000	\$ 2,000



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
City Manager							
Regular Salaries	288,493	332,141	355,862	355,862	0	23,721	7.1%
PS - General	18,792	8,000	8,800	8,800	0	800	10.0%
PS-Legal Services	125,680	100,000	80,000	80,000	0	(20,000)	-20.0%
Office Supplies	7,218	3,000	3,000	3,000	0	0	0%
Comm - Telephone	1,540	1,680	1,680	1,680	0	0	0%
Special Events	20,751	12,500	12,500	12,500	0	0	0%
Training & Tuition	3,354	6,300	12,200	12,200	0	5,900	94%
Travel-Mileage	4,594	5,400	7,400	7,400	0	2,000	37%
Dues & Subscriptions	4,771	5,065	4,677	4,677	0	(388)	-8%
TOTAL	475,193	474,086	486,119	486,119	-	12,033	2.5%



City of Auburn City Manager

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	332,141	355,862	355,862
PS - General	Total	8,000	8,800	8,800
PS-Legal Services	Total	100,000	80,000	80,000
Office Supplies	Total	3,000	3,000	3,000

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Regular Salaries		
City Manager (non-union)	\$ 132,600	\$ 132,600
Assistant City Manager (non-union)	\$ 115,000	\$ 115,000
Executive Assistant (non-union)	\$ 52,018	\$ 52,018
Communication and Compliance Manager (non-union)	\$ 56,244	\$ 56,244
	\$ 355,862	\$ 355,862

Estimated Detail of PS - General

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - General		
Funds items such as printing, business lunches, and Chamber table sponsorship, etc.	\$ 8,800	\$ 8,800
	\$ 8,800	\$ 8,800

Estimated Detail of PS-Legal Services

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS-Legal Services		
Funds legal services for the City	\$ 80,000	\$ 80,000
	\$ 80,000	\$ 80,000

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Office Supplies		
General Office Supplies	\$ 3,000	\$ 3,000
	\$ 3,000	\$ 3,000

Line Items		Last Year	Dept. Request	Manager Proposed
Comm - Telephone	Total	1,680	1,680	1,680
Special Events	Total	12,500	12,500	12,500
Training & Tuition	Total	6,300	12,200	12,200
Travel-Mileage	Total	5,400	7,400	7,400

Estimated Detail of Comm - Telephone

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Comm - Telephone		
Funds stipend for cell phones for Manager and Asst Manager.	\$ 1,680	\$ 1,680
	\$ 1,680	\$ 1,680

Estimated Detail of Special Events

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Special Events		
This account fund the cost associated with various special events,	\$ 12,500	\$ 12,500
	\$ 12,500	\$ 12,500

Estimated Detail of Training & Tuition

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Training & Tuition		
This account covers cost for tuition, fees for professional development, professional conferences and conventions to meet the training, education, and professional certification requirements for the City Manager's Office.	\$ 12,200	\$ 12,200
	\$ 12,200	\$ 12,200

Estimated Detail of Travel-Mileage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel-Mileage		
Reimburse use of personal vehicle for City business	\$ 7,400	\$ 7,400
	\$ 7,400	\$ 7,400



City of Auburn City Manager

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Dues & Subscriptions	Total	5,065	4,677	4,677

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

Dues & Subscriptions	Dept. Request	Manager Proposed
Fund the cost for membershipsto various organizations and subscriptions to graphic design software utilized by the City Manager's Office.	\$ 4,677	\$ 4,677
	\$ 4,677	\$ 4,677



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
County Tax							
County Tax	2,296,224	2,407,766	2,467,865	2,467,865	0	60,099	2%
TOTAL	2,296,224	2,407,766	2,467,865	2,467,865	-	60,099	2.5%



City of Auburn County Tax

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
County Tax	Total	2,407,766	2,467,865	2,467,865

Estimated Detail of County Tax

Actual expenses may vary according to changing circumstances

County Tax			Manager Proposed
		Dept. Request	
		\$ 2,467,865	\$ 2,467,865
		\$ 2,467,865	\$ 2,467,865



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Debt Service</i>							
Principal	5,399,265	5,741,705	6,011,310	6,261,310		519,605	9%
Interest	814,380	960,803	1,073,380	1,073,380		112,577	12%
TOTAL	6,213,645	6,702,508	7,084,690	7,334,690	-	632,182	9.4%



City of Auburn Debt Service

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Debt Service	Total	6,702,508	7,084,690	7,334,690

Estimated Detail of Debt Service

Actual expenses may vary according to changing circumstances

Debt Service		<i>Maturity</i>	<i>Issued Amount</i>	<i>Balance 06/30/19</i>	<i>Principal</i>	<i>Interest</i>	Dept. Request	Manager Proposed
City Building 3.89%	11/22	\$ 8,200,000	\$ 1,640,000	\$ 410,000	\$ 70,920			
Public Impr. 09/10	3/20	\$ 5,500,000	\$ 550,000	\$ 550,000	\$ 9,547			
Public Impr. 10/11	3/21	\$ 7,900,000	\$ 1,580,000	\$ 640,000	\$ 24,000			
MMBB Clean Water	6/12	\$ 827,854	\$ 413,927	\$ 41,393	\$ 4,140			
Public Impr 11/12	11/22	\$ 4,500,000	\$ 1,350,000	\$ 350,000	\$ 22,313			
Public Impr. 12/13	9/22	\$ 5,600,000	\$ 2,030,000	\$ 351,215	\$ 49,448			
Library Refunding	9/22	\$ 1,590,000	\$ 1,045,000	\$ 175,000	\$ 32,475			
Public Impr. 13/14	9/23	\$ 5,625,000	\$ 2,800,000	\$ 419,526	\$ 53,889			
Public Impr. 14/15	9/24	\$ 6,800,000	\$ 4,080,000	\$ 482,800	\$ 77,248			
Public Impr. 15/16	9/25	\$ 5,700,000	\$ 3,990,000	\$ 467,550	\$ 60,782			
Public Impr. 16/17	9/26	\$ 5,030,000	\$ 4,010,000	\$ 368,333	\$ 81,359			
Public Impr. 17/18	9/27	\$ 8,500,000	\$ 7,600,000	\$ 783,685	\$ 294,392			
Public Impr. 18/19	9/28	\$ 7,655,000	\$ 7,655,000	\$ 624,000	\$ 262,867			
		<u>\$ 73,427,854</u>	<u>\$ 38,743,927</u>	<u>\$ 5,663,502</u>	<u>\$ 1,043,380</u>		\$ 6,706,882	\$ 6,706,882
Quint Lease							\$ 90,808	\$ 90,808
NSB Arena							\$ 257,000	\$ 507,000
Interest Payment for FY20 Bond							\$ 30,000	\$ 30,000
							<u>\$ 7,084,690</u>	<u>\$ 7,334,690</u>

\$ 7,084,690 \$ 7,334,690



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Economic and Community Development</i>							
Regular Salaries	630,705	898,531	921,264	921,264	0	22,733	3%
Longevity Bonus	0	0	1,000	1,000	0	1,000	0%
Uniform Allowance	705	1,000	1,000	1,000	0	0	0%
OT - Regular	8,249	11,596	17,770	17,770	0	6,174	53%
PS - General	5,850	201,500	85,840	85,840	0	(115,660)	-57%
Office Supplies	595	1,600	1,600	1,600	0	0	0%
Other Sup - Operating	1,843	2,200	2,200	2,200	0	0	0%
Other Sup - Safety Equipment	1,623	2,000	3,000	3,000	0	1,000	50%
MV Sup - Tires/Tube/Chain	641	900	900	900	0	0	0%
MV Sup - Gas & Oil	1,624	2,980	3,463	3,463	0	483	16%
Comm - Telephone	6,666	3,768	4,347	4,347	0	579	15%
Utilities - Electricity	299,615	249,598	163,960	163,960	0	(85,638)	-34%
Repairs - Vehicles	1,497	2,700	3,700	3,700	0	1,000	37%
Repairs - Equipment	1,957	5,500	5,500	5,500	0	0	0%
Repairs - Street Lights	12,603	7,000	7,000	7,000	0	0	0%
Repairs - Traffic Signal Maint	7,174	10,000	10,000	10,000	0	0	0%
Training & Tuition	1,071	4,135	4,135	4,135	0	0	0%
Advertising	3,149	3,360	3,360	3,360	0	0	0%
Travel-Mileage	787	1,000	1,200	1,200	0	200	20%
Travel-Seminar Costs	1,044	1,600	1,600	1,600	0	0	0%
Dues & Subscriptions	30,121	30,950	31,885	31,885	0	935	3%
Capital Operating	0	30,000	59,000	59,000	0	29,000	97%
TOTAL	1,019,591	1,471,918	1,333,724	1,333,724	-	(138,194)	-9.4%

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	898,531	921,264	921,264
Longevity Bonus	Total	-	1,000	1,000
Uniform Allowance	Total	1,000	1,000	1,000

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

		Total Staff	Dept. Request	Manager Proposed
Regular Salaries				
Administrative Assistant (50% TIF)		1	\$ 45,477	\$ 45,477
Building / Code Compliance Officer/ Plumbing Inspector		1	\$ 62,197	\$ 62,197
City Electrician		1	\$ 69,694	\$ 69,694
Planner 1 / Land Use Code Compliance Officer (25% TIF)		1	\$ 60,000	\$ 60,000
Electrician I		1	\$ 55,000	\$ 55,000
Information Assistant		1	\$ 32,513	\$ 32,513
Housing Code Compliance Officer (up to \$50K, CDBG)		1	\$ 62,500	\$ 62,500
Director (90% TIF, 10% CDBG)		1	\$ 95,197	\$ 95,197
Deputy Director (65% TIF, 10% CDBG)		1	\$ 90,203	\$ 90,203
Neighborhood Service Coordinator (100% CDBG)		1	\$ 56,286	\$ 56,286
Economic Development Specialist (100% TIF)		1	\$ 56,000	\$ 56,000
City Planner/Urban Dev Specialist/Grant Administration (100% TIF)		1	\$ 64,000	\$ 64,000
CDBG Accounting Compliance & Underwriter (100% CDBG)		1	\$ 49,411	\$ 49,411
Development Manager (100% CDBG)		1	\$ 59,500	\$ 59,500
Sanitarian / Code Compliance Officer		1	\$ 63,286	\$ 63,286
		15	\$ 921,264	\$ 921,264
	TIF Offset		\$ 302,048	\$ 302,048
	CDBG Offset		\$ 183,737	\$ 183,737
	Net		\$ 435,479	\$ 435,479

Estimated Detail of Longevity Bonus

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Longevity Bonus			
Employee Longevity		\$ 1,000	\$ 1,000
		\$ 1,000	\$ 1,000

Estimated Detail of Uniform Allowance

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Uniform Allowance		\$ 1,000	\$ 1,000
This account funds the day to day non-fire retardant clothing for the Electrical Division		\$ 1,000	\$ 1,000

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Regular	Total	11,596	17,770	17,770
PS - General	Total	201,500	85,840	85,840
Office Supplies	Total	1,600	1,600	1,600
Other Sup - Operating	Total	2,200	2,200	2,200

Estimated Detail of OT - Regular

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Regular		
This account funds overtime expenses for the Electrical Division and E&CD field Inspectors.	\$ 17,770	\$ 17,770
	\$ 17,770	\$ 17,770

Estimated Detail of PS - General

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - General		
This account funds third party inspections, contracted projects , storage space for electrical and plan review for plumbing and electrical GIS Support and Marketing Support (\$65,000 TIF).	\$ 85,840	\$ 85,840
	\$ 85,840	\$ 85,840

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Office Supplies		
General Supplies (TIF 33%)	\$ 1,600	\$ 1,600
	\$ 1,600	\$ 1,600

Estimated Detail of Other Sup - Operating

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Operating		
This account funds items needed to conduct code and plan reviews and printing inspection reports used by staff.	\$ 2,200	\$ 2,200
	\$ 2,200	\$ 2,200

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Safety Equipment	Total	2,000	3,000	3,000
MV Sup - Tires/Tube/Chain	Total	900	900	900
MV Sup - Gas & Oil	Total	2,980	3,463	3,463
Comm - Telephone	Total	3,768	4,347	4,347

Estimated Detail of Other Sup - Safety Equipment

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Safety Equipment		
This account funds both Federal and State OSHA requirements	\$ 3,000	\$ 3,000
mandated for all employees as well as NFPA 70E standards for electrical workers.	\$ 3,000	\$ 3,000

Estimated Detail of MV Sup - Tires/Tube/Chain

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
MV Sup - Tires/Tube/Chain		
This account funds the cost of tire replacement and other supplies for	\$ 900	\$ 900
the vehicles used by the staff in the inspection division.	\$ 900	\$ 900

Estimated Detail of MV Sup - Gas & Oil

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
MV Sup - Gas & Oil		
This account funds the cost of gas, replacement filters and other maintenance	\$ 3,463	\$ 3,463
items for the vehicles used by the staff in the inspection division.	\$ 3,463	\$ 3,463

Estimated Detail of Comm - Telephone

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Comm - Telephone		
This account funds cell phones for the staff so they can be reached	\$ 4,347	\$ 4,347
while in the field and be responsive to citizens.	\$ 4,347	\$ 4,347

Line Items		Last Year	Dept. Request	Manager Proposed
Utilities - Electricity	Total	249,598	163,960	163,960
Repairs - Vehicles	Total	2,700	3,700	3,700
Repairs - Equipment	Total	5,500	5,500	5,500
Repairs - Street Lights	Total	7,000	7,000	7,000

Estimated Detail of Utilities - Electricity

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Utilities - Electricity		
This account covers Street lights and traffic signal equipment electrical.	\$ 163,960	\$ 163,960
	\$ 163,960	\$ 163,960

Estimated Detail of Repairs - Vehicles

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Vehicles		
Maintenance on 5 department vehicles and OSHA inspection on the Electrical Division aerial truck.	\$ 3,700	\$ 3,700
	\$ 3,700	\$ 3,700

Estimated Detail of Repairs - Equipment

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Equipment		
Maintenance on Municipal Fire Alarm System and materials for seasonal events.	\$ 5,500	\$ 5,500
	\$ 5,500	\$ 5,500

Estimated Detail of Repairs - Street Lights

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Street Lights		
Maintenance on municipaly owned street lights.	\$ 7,000	\$ 7,000
	\$ 7,000	\$ 7,000

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Traffic Signal Maint	Total	10,000	10,000	10,000
Training & Tuition	Total	4,135	4,135	4,135
Advertising	Total	3,360	3,360	3,360
Travel-Mileage	Total	1,000	1,200	1,200

Estimated Detail of Repairs - Traffic Signal Maint

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Traffic Signal Maint		
This account fund the maintenance of the municipal traffic signals.	\$ 10,000	\$ 10,000
	\$ 10,000	\$ 10,000

Estimated Detail of Training & Tuition

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Training & Tuition		
This account includes the cost of tuition, training materials and fees for professional development and required continuing education for staff.	\$ 4,135	\$ 4,135
	\$ 4,135	\$ 4,135

Estimated Detail of Advertising

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Advertising		
This account funds the cost of public notices as required by law and Planning Board notices.	\$ 3,360	\$ 3,360
	\$ 3,360	\$ 3,360

Estimated Detail of Travel-Mileage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel-Mileage		
Personal use of vehicles. (TIF 50%)	\$ 1,200	\$ 1,200
	\$ 1,200	\$ 1,200

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Seminar Costs	Total	1,600	1,600	1,600
Dues & Subscriptions	Total	30,950	31,885	31,885
Capital Operating	Total	30,000	59,000	59,000

Estimated Detail of Travel-Seminar Costs

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel-Seminar Costs		
Funds cost for staff to attend local and regional training and Planning Board members training.	\$ 1,600	\$ 1,600
	\$ 1,600	\$ 1,600

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Dues & Subscriptions		
Funds dues for professional affiliations for planning and inspection staff, as well as AVCOG dues.	\$ 31,885	\$ 31,885
	\$ 31,885	\$ 31,885

Estimated Detail of Capital Operating

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Capital Operating		
See CIP List for operating capital.	\$ 59,000	\$ 59,000
	\$ 59,000	\$ 59,000



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Emergency Reserve</i>							
Emergency Reserve	0	431,003	452,999	445,802	0	14,799	3%
TOTAL	-	431,003	452,999	445,802	-	14,799	3.4%



City of Auburn Emergency Reserve

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Emergency Reserve	Total	431,003	452,999	445,802

Estimated Detail of Emergency Reserve

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Emergency Reserve	\$ 452,999	\$ 445,802
Emergency Reserve	\$ 452,999	\$ 445,802

Line Item Narrative

Emergency Reserve: In accordance with the City Charter, Section 8.12, Emergency Reserve Fund, the Emergency Reserve fund shall be annually funded in an amount equal to at least one-half of one percent (0.5%) of the total amount to be appropriated for all purchases of the current fiscal year.



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Fire EMS Transport							
Regular Salaries	221,194	215,381	242,051	242,051	0	26,670	12%
Fringe Benefits	0	40,000	0	0	0	(40,000)	-100%
PS - Professional Fees	67,168	120,000	84,000	84,000	0	(36,000)	-30%
Other Sup - Other	56,912	61,000	55,500	55,500	0	(5,500)	-9%
Office Supplies	2,089	800	800	800	0	0	0%
MV Sup - Tires/Tube/Chain	0	4,000	2,500	2,500	0	(1,500)	-38%
MV Sup - Vehicle Fuel	5,975	10,000	6,250	6,250	0	(3,750)	-38%
Repairs & Maint - Vehicles	10,419	9,000	9,000	9,000	0	0	0%
Vehicle Lease/Purchase	121,822	121,000	0	0	0	(121,000)	-100%
Training and Tuition	0	0	112,000	112,000	0	112,000	0%
Advertising	0	1,000	500	500	0	(500)	-50%
Repairs - Maint Contract	4,712	10,000	15,500	15,500	0	5,500	55%
Other Program Expenses	188	8,000	7,250	7,250	0	(750)	-9%
Comm - Postage	16	1,000	250	250	0	(750)	-75%
Printing	0	1,500	1,000	1,000	0	(500)	-33%
Public Relations	0	1,500	1,000	1,000	0	(500)	-33%
Communication Equipment	85	4,500	4,500	4,500	0	0	0%
Computer Software/Hardware	660	2,000	2,000	2,000	0	0	0%
Dues & Subscriptions	1,659	2,500	1,650	1,650	0	(850)	-34%
Contingency 8%	0	0	0	0	0	0	0%
Capital Reserve	60,000	70,000	150,000	150,000	0	80,000	114%
TOTAL	552,899	683,181	695,751	695,751	-	12,570	1.8%



City of Auburn Fire EMS

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	215,381	242,051	242,051
Training and Tuition	Total	112,000	112,000	112,000
Fringe Benefits	Total	40,000	-	-
PS - Professional Fees	Total	120,000	84,000	84,000
Other Sup - Other	Total	61,000	55,500	55,500

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

	Staff	Dept. Request	Manager Proposed
Regular Salaries			
EMS / Firefighters	4	\$ 175,127	\$ 175,127
EMS Coordinator	1	\$ 66,924	\$ 66,924
	5	\$ 242,051	\$ 242,051

Estimated Detail of Training and Tuition

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Training and Tuition		
Paramedic Training per contract	\$ 112,000	\$ 112,000
	\$ 112,000	\$ 112,000

Estimated Detail of Fringe Benefits

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Fringe Benefits		
Fringe benefits under Fringe account	\$ -	
	\$ -	\$ -

Estimated Detail of PS - Professional Fees

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Professional Fees		
This account funds license upgrades for EMTs, outside instructors, State service licenses, medical billing fees and medical director.	\$ 84,000	\$ 84,000
	\$ 84,000	\$ 84,000

Estimated Detail of Other Sup - Other

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Other		
Medical supplies and oxygen for patient care.	\$ 55,500	\$ 55,500
	\$ 55,500	\$ 55,500



City of Auburn Fire EMS

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Office Supplies	Total	800	800	800
MV Sup - Tires/Tube/Chain	Total	4,000	2,500	2,500
MV Sup - Vehicle Fuel	Total	10,000	6,250	6,250
Repairs & Maint - Vehicles	Total	9,000	\$ 9,000	\$ 9,000

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Office Supplies		
General office supplies	\$ 800	\$ 800
	\$ 800	\$ 800

Estimated Detail of MV Sup - Tires/Tube/Chain

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
MV Sup - Tires/Tube/Chain		
This account funds tires for the ambulances.	\$ 2,500	\$ 2,500
	\$ 2,500	\$ 2,500

Estimated Detail of MV Sup - Vehicle Fuel

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
MV Sup - Vehicle Fuel		
Fuel to run the last gas powered ambulance.	\$ 6,250	\$ 6,250
	\$ 6,250	\$ 6,250

Estimated Detail of Repairs & Maint - Vehicles

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs & Maint - Vehicles		
This account funds repairs and maintenance to the ambulances.	\$ 9,000	\$ 9,000
	\$ 9,000	\$ 9,000



City of Auburn Fire EMS

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Advertising	Total	1,000	500	500
Repairs - Maint Contract	Total	10,000	15,500	15,500
Other Program Expenses	Total	8,000	7,250	7,250
Comm - Postage	Total	1,000	250	250

Estimated Detail of Advertising

Actual expenses may vary according to changing circumstances

Advertising		Dept. Request	Manager Proposed
Used to advertise for PR/Public Health events		\$ 500	\$ 500
		\$ 500	\$ 500

Estimated Detail of Repairs - Maint Contract

Actual expenses may vary according to changing circumstances

Repairs - Maint Contract		Dept. Request	Manager Proposed
This account funds maintenance contracts for Cardiac Monitors and stretchers.		\$ 15,500	\$ 15,500
		\$ 15,500	\$ 15,500

Estimated Detail of Other Program Expenses

Actual expenses may vary according to changing circumstances

Other Program Expenses		Dept. Request	Manager Proposed
Funds programs for EMS providers to maintain advance certifications.		\$ 7,250	\$ 7,250
		\$ 7,250	\$ 7,250

Estimated Detail of Comm - Postage

Actual expenses may vary according to changing circumstances

Comm - Postage		Dept. Request	Manager Proposed
Postage		\$ 250	\$ 250
		\$ 250	\$ 250

Line Items		Last Year	Dept. Request	Manager Proposed
Printing	Total	1,500	1,000	1,000
Public Relations	Total	1,500	1,000	1,000
Communication Equipment	Total	4,500	4,500	4,500

Estimated Detail of Printing

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Printing			
Printing of EMS training materials		\$ 1,000	\$ 1,000
		\$ 1,000	\$ 1,000

Estimated Detail of Public Relations

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Public Relations			
Costs associated with P/R events such as EMS week		\$ 1,000	\$ 1,000
		\$ 1,000	\$ 1,000

Estimated Detail of Communication Equipment

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Communication Equipment			
Radio and tablets for ambulances		\$ 4,500	\$ 4,500
		\$ 4,500	\$ 4,500

Line Items		Last Year	Dept. Request	Manager Proposed
Computer Software/Hardware	Total	2,000	2,000	2,000
Dues & Subscriptions	Total	2,500	1,650	1,650
Contingency 8%	Total	-	-	-
Capital Reserve	Total	70,000	150,000	150,000

Estimated Detail of Computer Software/Hardware

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Computer Software/Hardware			
Hardware and software for mandatory EMS patient care reports.		\$ 2,000	\$ 2,000
		\$ 2,000	\$ 2,000

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Dues & Subscriptions			
Annual assesments from Maine EMS and Tri-County EMS		\$ 1,650	\$ 1,650
		\$ 1,650	\$ 1,650

Estimated Detail of Contingency 8%

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Contingency 8%			
Postage			
		\$ -	\$ -

Estimated Detail of Capital Reserve

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Capital Reserve			
Funds go into capital reserve account for EMS vehicle and equipment.		\$ 150,000	\$ 150,000
		\$ 150,000	\$ 150,000



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Facilities							
Regular Salaries	16,222	22,292	22,961	22,961	0	669	3%
Advertising	0	250	250	250	0	0	0%
PS - General	92,739	116,776	116,776	106,776	0	(10,000)	-9%
Repairs - Buildings	3,617	10,500	10,500	10,500	0	0	0%
Repairs - Equipment	3,378	3,000	3,000	3,000	0	0	0%
Travel - Mileage Reimburseme	524	750	750	750	0	0	0%
Other Sup-Operating	12,313	11,200	11,200	11,200	0	0	0%
Tax Acquired Property Exp	18	0	2,500	2,500	0	2,500	0%
Comm - Telephone	3,044	4,500	4,500	4,500	0	0	0%
Utilities - Water/Sewer	4,502	3,950	3,950	3,950	0	0	0%
Utilities - Natural Gas	36,582	36,075	37,158	37,158	0	1,083	3%
Utilities - Electricity	67,299	75,000	75,000	75,000	0	0	0%
Comm - Postage	27,704	33,808	33,808	33,808	0	0	0%
Photocopiers	24,846	31,000	31,000	31,000	0	0	0%
Insurance Premiums	248,065	257,040	279,275	279,275	0	22,235	9%
Insurance Deductibles	(3,752)	24,500	24,500	24,500	0	0	0%
Operating Capital Expenditur	8,082	20,000	30,000	20,000	0	0	0%
TOTAL	545,183	650,641	687,128	667,128	-	16,487	2.5%



City of Auburn Facilities

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	22,292	22,961	22,961
Advertising	Total	250	250	250
PS - General	Total	116,776	116,776	106,776
Repairs - Buildings	Total	10,500	10,500	10,500

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

Regular Salaries
Maintenance

\$ 22,961	\$ 22,961
\$ 22,961	\$ 22,961

Estimated Detail of Advertising

Actual expenses may vary according to changing circumstances

Advertising
Advertising

Dept. Request	Manager Proposed
\$ 250	\$ 250
\$ 250	\$ 250

Estimated Detail of PS - General

Actual expenses may vary according to changing circumstances

PS - General

All annual professional maintenance and testing performed at Auburn Hall, including: Fire Alarm Testing, Elevator Inspection & License, Fire Extinguisher Inspection & Maintenance, HVAC Maintenance Contract, Janitorial Services, Security System Services, Sprinkler Testing and Maintenance.

Dept. Request	Manager Proposed
\$ 116,776	\$ 106,776
\$ 116,776	\$ 106,776

Estimated Detail of Repairs - Buildings

Actual expenses may vary according to changing circumstances

Repairs - Buildings

This account is used for the general maintenance of Auburn Hall including \$500.00 annual

Dept. Request	Manager Proposed
\$ 10,500	\$ 10,500
\$ 10,500	\$ 10,500

City of Auburn Facilities

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Equipment	Total	3,000	3,000	3,000
Travel - Mileage Reimbursement	Total	750	750	750
Other Sup-Operating	Total	11,200	11,200	11,200
Tax Acquired Property Exp	Total	-	2,500	2,500

Estimated Detail of Repairs - Equipment

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Equipment		
Lighting	\$ 3,000	\$ 3,000
	\$ 3,000	\$ 3,000

Estimated Detail of Travel - Mileage Reimbursement

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel - Mileage Reimbursement		
Reimbursement for use of personal vehicles.	\$ 750	\$ 750
	\$ 750	\$ 750

Estimated Detail of Other Sup-Operating

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup-Operating		
General operating supplies	\$ 11,200	\$ 11,200
	\$ 11,200	\$ 11,200

Estimated Detail of Tax Acquired Property Exp

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Tax Acquired Property Exp		
Expenses related to tax acquired property, locks etc	\$ 2,500	\$ 2,500
	\$ 2,500	\$ 2,500



City of Auburn Facilities

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Comm - Telephone	Total	4,500	4,500	4,500
Utilities - Water/Sewer	Total	3,950	3,950	3,950
Utilities - Natural Gas	Total	36,075	37,158	37,158
Utilities - Electricity	Total	75,000	75,000	75,000

Estimated Detail of Comm - Telephone

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Comm - Telephone		
Cell phones for maintenance tech and Facilities Mgr and long distance service for Auburn Hall except Police.	\$ 4,500	\$ 4,500
	\$ 4,500	\$ 4,500

Estimated Detail of Utilities - Water/Sewer

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Utilities - Water/Sewer		
Auburn Hall	\$ 3,950	\$ 3,950
	\$ 3,950	\$ 3,950

Estimated Detail of Utilities - Natural Gas

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Utilities - Natural Gas		
Auburn Hall	\$ 37,158	\$ 37,158
	\$ 37,158	\$ 37,158

Estimated Detail of Utilities - Electricity

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Utilities - Electricity		
Auburn Hall	\$ 75,000	\$ 75,000
	\$ 75,000	\$ 75,000

City of Auburn Facilities

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Comm - Postage	Total	33,808	33,808	33,808
Photocopiers	Total	31,000	31,000	31,000
Insurance Premiums	Total	257,040	279,275	279,275
Insurance Deductibles	Total	24,500	24,500	24,500

Estimated Detail of Comm - Postage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Comm - Postage		
Includes the annual contract and mailing costs for the postage machine in the City Clerk's office.	\$ 33,808	\$ 33,808
	\$ 33,808	\$ 33,808

Estimated Detail of Photocopiers

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Photocopiers		
This account covers the photocopier lease, maint contract and copy paper.	\$ 31,000	\$ 31,000
	\$ 31,000	\$ 31,000

Estimated Detail of Insurance Premiums

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Insurance Premiums		
Property and Casualty Insurance premium for all City Departments.	\$ 279,275	\$ 279,275
	\$ 279,275	\$ 279,275

Estimated Detail of Insurance Deductibles

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Insurance Deductibles		
This account funds insurance deductibles on claims.	\$ 24,500	\$ 24,500
	\$ 24,500	\$ 24,500



City of Auburn Facilities

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Operating Capital Expenditures	Total	20,000	-	-

Estimated Detail of Operating Capital Expenditures

Actual expenses may vary according to changing circumstances

Operating Capital Expenditures	Dept. Request	Manager Proposed
Operating Capital Expenditures		
	\$ -	\$ -



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Finance Department</i>							
Regular Salaries	618,303	649,629	811,297	677,797	-	28,168	4%
Longevity Bonus	-	300	1,400	1,400	-	1,100	367%
PS - General	21,053	29,150	30,000	37,500	-	8,350	29%
Reports, Printing, & Binding	730	2,200	2,500	2,500	-	300	14%
Office Supplies	3,963	4,500	5,500	5,500	-	1,000	22%
Training & Tuition	1,417	4,050	4,650	4,650	-	600	15%
Dues & Subscriptions	1,774	2,080	2,500	2,500	-	420	20%
PS - Recording Fee	793	400	500	300	-	(100)	-25%
MV Sup - Gas & Oil	86	250	300	300	-	50	20%
Advertising	294	300	300	300	-	0	0%
Travel-Mileage	496	750	750	750	-	0	0%
Telephone	-	-	600	600	-	600	0%
Repairs - Vehicles	392	500	500	500	-	0	0%
TOTAL	649,301	694,109	860,797	734,597	-	40,488	5.8%



City of Auburn Finance

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	649,629	811,297	677,797
Longevity Bonus	Total	300	1,400	1,400
PS - General	Total	29,150	30,000	37,500

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

Regular Salaries

Finance Director (non-union)	\$ 102,000	\$ 102,000
Deputy Finance Director (non-union) NEW	\$ 75,000	\$ -
Accounting Assistant (2) (union)	\$ 119,288	\$ 119,288
Facilities Mgr/Purchasing (non-union)	\$ 75,000	\$ 75,000
Assessor (non-union)	\$ 83,586	\$ 83,586
Deputy Assessor (non-union)	\$ 70,197	\$ 70,197
Appraiser/Research Specialist NEW	\$ 58,500	\$ -
Appraiser	\$ 40,236	\$ 40,236
Tax Asst (3) (union)	\$ 131,230	\$ 131,230
Tax Collector (non-union)	\$ 56,260	\$ 56,260
	\$ 811,297	\$ 677,797

Estimated Detail of Longevity Bonus

	Dept. Request	Manager Proposed
Longevity Bonus - Bonus given in years 7, 15 and 25.	\$ 1,400	\$ 1,400
	\$ 1,400	\$ 1,400

Estimated Detail of PS - General

Actual expenses may vary according to changing circumstances

PS - General	Dept. Request	Manager Proposed
This account includes items such as Lien filings and discharges,	\$ 30,000	\$ 37,500
CAFR filing, deed research, subdivisions and land splits,	\$ 30,000	\$ 37,500
and tax bill preparation.		

Line Items		Last Year	Dept. Request	Manager Proposed
Reports, Printing, & Binding	Total	2,200	2,500	2,500
Office Supplies	Total	4,500	5,500	5,500
Training & Tuition	Total	4,050	4,650	4,650
Dues & Subscriptions	Total	2,080	2,500	2,500

Estimated Detail of Reports, Printing, & Binding

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Reports, Printing, & Binding		
This account covers items such as check stock, W-2s, 1099s and tax supplies, printing of commitment book, CAFR and tax office receipts	\$ 2,500	\$ 2,500
	\$ 2,500	\$ 2,500

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Office Supplies		
This account includes the cost of general office supplies including paper, storage boxes, file folders, and binders for the tax, assessing :	\$ 5,500	\$ 5,500
	\$ 5,500	\$ 5,500

Estimated Detail of #REF!

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Training & Tuition		
This account covers costs for tuition and fees for professional development to enhance customer service for the City. It also includes the cost of reimbursement to staff for use of personal vehicles on City business.	\$ 4,650	\$ 4,650
	\$ 4,650	\$ 4,650

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Dues & Subscriptions		
This account covers costs for memberships which provide an opportunity to network with other professionals and utilize membership assistance provided by these organizations.	\$ 2,500	\$ 2,500
	\$ 2,500	\$ 2,500

Line Items		Last Year	Dept. Request	Manager Proposed
PS - Recording Fee	Total	400	500	300
MV Sup - Gas & Oil	Total	250	300	300
Advertising	Total	300	300	300
Travel-Mileage	Total	750	750	750

Estimated Detail of PS - Recording Fee

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Recording Fee		
This account includes the cost of electronic deed transfers from the Androscoggin Registry of Deeds, which provides the City with the legal information necessary for accurate property tax billing, maintenance of property records and tax maps. The information is also used for updating the parcel-mapping layer of the GIS System and serves as vital information for other departments and the professional sector as well.	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of MV Sup - Gas & Oil

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
MV Sup - Gas & Oil		
This account covers the cost of gas and oil for one City vehicle used by the Assessing Department.	\$ 300	\$ 300
	\$ 300	\$ 300

Estimated Detail of Advertising

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Advertising		
Public notices for appeal hearings and shared w/ Lewiston public notice for exemptions and 706A notifications.	\$ 300	\$ 300
	\$ 300	\$ 300

Estimated Detail of Travel-Mileage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel-Mileage		
This account reimburses staff for mileage when it is necessary to use their personal vehicles for City business.	\$ 750	\$ 750
	\$ 750	\$ 750



City of Auburn Finance

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Vehicles	Total	500	500	500
Telephone	Total	-	600	600

Estimated Detail of Repairs - Vehicles

Actual expenses may vary according to changing circumstances

Repairs - Vehicles		Dept. Request	Manager Proposed
This account includes the costs of unexpected repairs to the Department's vehicle 14 year old vehicle. The Assessing Department uses a 2005 Hyundai Elantra.		\$ 500	\$ 500
		\$ 500	\$ 500

Estimated Detail of Telephone

Actual expenses may vary according to changing circumstances

Telephone		Dept. Request	Manager Proposed
This account includes a cell phone for the City Assessor.		\$ 600	\$ 600
		\$ 600	\$ 600



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Fire							
Regular Salaries	3,379,769	3,476,987	3,555,143	3,555,143	0	78,156	2%
Acting Rank	8,674	8,292	8,458	8,458	0	166	2%
Holiday Pay	154,513	176,467	176,860	176,860	0	393	0%
Uniform Allowance	40,098	39,755	39,780	39,780	0	25	0%
Physicals	3,424	4,840	3,828	3,828	0	(1,012)	-21%
OSHA Safety Costs	12,647	8,033	13,800	8,500	0	467	6%
Protective Clothing	32,909	30,000	32,500	32,500	0	2,500	8%
OT - Vac Replacement	98,361	20,000	10,000	10,000	0	(10,000)	-50%
OT - Sick Replace LT	73,646	50,000	50,000	50,000	0	0	0%
OT - Sick Replace ST	154,114	130,000	130,000	130,000	0	0	0%
OT - Mandatory Training	32,357	25,000	25,000	25,000	0	0	0%
OT - Extra Assignments	102,908	30,000	30,000	30,000	0	0	0%
OT - Vacancies/Retirement	7,145	12,844	22,050	22,050	0	9,206	72%
OT - Work Related Injuries	9,802	15,000	15,000	15,000	0	0	0%
OT - Meetings	11,957	9,000	8,925	8,925	0	(75)	-1%
OT - Funeral Leave	3,984	5,000	5,000	5,000	0	0	0%
OT - Multiple Alarms	5,687	6,000	6,000	6,000	0	0	0%
PS - General	6,638	4,000	16,000	16,000	0	12,000	300%
PS - Uniform Cleaning	39	210	210	210	0	0	0%
Office Supplies	3,435	3,000	3,000	3,000	0	0	0%
Other Sup - Fire Prevention	5,556	9,000	9,000	9,000	0	0	0%
Other Sup - Maintenance	6,456	6,865	6,865	6,865	0	0	0%
Other Sup - Fire Training	1,117	6,138	6,000	6,000	0	(138)	-2%
Other Sup - Medical	293	9,750	0	0	0	(9,750)	-100%
Other Sup - Small Tools	4,226	17,000	17,000	17,000	0	0	0%
Other Sup - Other	7,703	8,000	8,000	8,000	0	0	0%
MV Sup - Tires/Tube/Chain	6,163	5,800	5,800	5,800	0	0	0%
MV Sup - Gas & Oil	4,917	3,000	3,150	3,000	0	0	0%
Utilities - Water/Sewer	6,579	6,800	6,800	6,800	0	0	0%
Comm - Telephone	4,738	8,385	8,385	8,385	0	0	0%



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Utilities - Natural Gas	14,598	20,000	20,000	20,000	0	0	0%
Utilities - Electricity	31,305	32,000	33,000	33,000	0	1,000	3%
Utilities - Bottled Gas	2,087	900	2,000	2,000	0	1,100	122%
Utilities - Diesel	26,664	22,600	28,750	28,750	0	6,150	27%
Repairs - Buildings	33,319	30,000	30,000	30,000	0	0	0%
Repairs - Vehicles	152,289	75,000	80,000	80,000	0	5,000	7%
Repairs - Equipment	16,165	45,000	45,000	45,000	0	0	0%
Repairs - Radio Equipment	1,007	7,000	7,000	7,000	0	0	0%
Repairs - Maintenance Contra	9,780	13,190	11,350	11,350	0	(1,840)	-14%
Training & Tuition	11,527	20,000	20,000	20,000	0	0	0%
Comm - Postage	413	600	600	500	0	(100)	-17%
Travel-Seminar Costs	345	800	800	800	0	0	0%
Dues & Subscriptions	12,917	10,000	10,007	10,007	0	7	0%
SCBA Cyliner Replacement	9,815	10,000	10,000	10,000	0	0	0%
TOTAL	4,512,086	4,422,256	4,521,061	4,515,511	-	93,255	2.1%



City of Auburn Fire

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	3,476,987	3,555,143	3,555,143
Acting Rank	Total	8,292	8,458	8,458
Holiday Pay	Total	176,467	176,860	176,860

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

	Staff	Dept. Request	Manager Proposed
Regular Salaries			
Fire Prevention Officer (union)	1	\$ 57,816	\$ 57,816
Battalion Chief (union)	4	\$ 301,872	\$ 301,872
Fire Chief (non-union)	1	\$ 94,676	\$ 94,676
Captain (union)	4	\$ 269,234	\$ 269,234
Deputy Chief (non-union)	1	\$ 86,700	\$ 86,700
Fire/EMS Support Specialist (union)	1	\$ 43,765	\$ 43,765
Firefighters (union)	40	\$ 1,691,102	\$ 1,691,102
Lieutenant (union)	16	\$ 953,734	\$ 953,734
Executive Assistant (non-union)	1	\$ 56,244	\$ 56,244
	69	\$ 3,555,143	\$ 3,555,143

Estimated Detail of Acting Rank

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Acting Rank		
Firefighters who serve in acting rank are paid a 5% stipend.	\$ 8,458	\$ 8,458
	\$ 8,458	\$ 8,458

Estimated Detail of Holiday Pay

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Holiday Pay		
Holiday pay as defined by union contract.	\$ 176,860	\$ 176,860
	\$ 176,860	\$ 176,860



City of Auburn Fire

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year		Dept. Request		Manager Proposed
Uniform Allowance	Total	39,755		39,780		39,780
Physicals	Total	4,840		3,828		3,828
OSHA Safety Costs	Total	8,033	\$	13,800	\$	8,500
Protective Clothing	Total	30,000	\$	32,500	\$	32,500

Estimated Detail of Uniform Allowance

Actual expenses may vary according to changing circumstances

Uniform Allowance			Dept. Request		Manager Proposed
This account funds the annual uniform allowance, per contract.			\$	39,780	\$ 39,780
			\$	39,780	\$ 39,780

Estimated Detail of Physicals

Actual expenses may vary according to changing circumstances

Physicals			Dept. Request		Manager Proposed
This account funds the cost of pre-employment exams for new firefighters at an average cost of \$957/firefighter.			\$	3,828	\$ 3,828
			\$	3,828	\$ 3,828

Estimated Detail of OSHA Safety Costs

Actual expenses may vary according to changing circumstances

OSHA Safety Costs			Dept. Request		Manager Proposed
This account funds the cost of equipment, supplies and annual testing required by OSHA.			\$	13,800	\$ 8,500
			\$	13,800	\$ 8,500

Estimated Detail of Protective Clothing

Actual expenses may vary according to changing circumstances

Protective Clothing			Dept. Request		Manager Proposed
This account funds the cost of protective clothing required to protect firefighters for structural firefighting.			\$	32,500	\$ 32,500
			\$	32,500	\$ 32,500



City of Auburn Fire

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Vac Replacement	Total	20,000	10,000	10,000
OT - Sick Replace LT	Total	50,000	50,000	50,000
OT - Sick Replace ST	Total	130,000	130,000	130,000
OT - Mandatory Training	Total	25,000	25,000	25,000

Estimated Detail of OT - Vac Replacement

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
OT - Vac Replacement			
Overtimes Wages for Firefighters on Vacation.		\$ 10,000	\$ 10,000
		\$ 10,000	\$ 10,000

Estimated Detail of OT - Sick Replace LT

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
OT - Sick Replace LT			
Overtimes Wages to cover firefighters out with illness, injury, or paternity/maternity.		\$ 50,000	\$ 50,000
		\$ 50,000	\$ 50,000

Estimated Detail of OT - Sick Replace ST

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
OT - Sick Replace ST			
Overtimes Wages for Firefighters on ST Sick.		\$ 130,000	\$ 130,000
		\$ 130,000	\$ 130,000

Estimated Detail of OT - Mandatory Training

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
OT - Mandatory Training			
Overtimes Wages for mandatory training		\$ 25,000	\$ 25,000
		\$ 25,000	\$ 25,000



City of Auburn Fire

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Extra Assignments	Total	30,000	30,000	30,000
OT - Vacancies/Retirement	Total	12,844	22,050	22,050
OT - Work Related Injuries	Total	15,000	15,000	15,000
OT - Meetings	Total	9,000	8,925	8,925

Estimated Detail of OT - Extra Assignments

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Extra Assignments		
This account includes time for events such as storms, court attendance, fire investigations, military leave and community events, such as the Balloon Festival.	\$ 30,000	\$ 30,000
	\$ 30,000	\$ 30,000

Estimated Detail of OT - Vacancies/Retirement

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Vacancies/Retirement		
This account covers ot for unexpected vacancies or retirements.	\$ 22,050	\$ 22,050
	\$ 22,050	\$ 22,050

Estimated Detail of OT - Work Related Injuries

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Work Related Injuries		
This account covers ot for firefighters out with work related injuries .	\$ 15,000	\$ 15,000
	\$ 15,000	\$ 15,000

Estimated Detail of OT - Meetings

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Meetings		
This account covers ot for firefighters who are required to attend meetings while off duty.	\$ 8,925	\$ 8,925
	\$ 8,925	\$ 8,925



City of Auburn Fire

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Funeral Leave	Total	5,000	5,000	5,000
OT - Multiple Alarms	Total	6,000	6,000	6,000
PS - General	Total	4,000	16,000	16,000
PS - Uniform Cleaning	Total	210	210	210

Estimated Detail of OT - Funeral Leave

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
OT - Funeral Leave			
Wages paid to cover absences due to funeral attendance		\$ 5,000	\$ 5,000
		\$ 5,000	\$ 5,000

Estimated Detail of OT - Multiple Alarms

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
OT - Multiple Alarms			
This account funds ot for firefighters who are off duty and return to work to respond to multiple alarm, large fires or emergency situations.		\$ 6,000	\$ 6,000
		\$ 6,000	\$ 6,000

Estimated Detail of PS - General

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
PS - General			
Engineering review of dry hydrants (Taylor Pond)		\$ 16,000	\$ 16,000
		\$ 16,000	\$ 16,000

Estimated Detail of PS - Uniform Cleaning

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
PS - Uniform Cleaning			
Dry cleaning for ceremonial attire.		\$ 210	\$ 210
		\$ 210	\$ 210



City of Auburn Fire

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Office Supplies	Total	3,000	3,000	3,000
Other Sup - Fire Prevention	Total	9,000	9,000	9,000
Other Sup - Maintenance	Total	6,865	6,865	6,865
Other Sup - Fire Training	Total	6,138	6,000	6,000

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Office Supplies			
General office supplies		\$ 3,000	\$ 3,000
		\$ 3,000	\$ 3,000

Estimated Detail of Other Sup - Fire Prevention

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Other Sup - Fire Prevention			
This is for community education, Fire Prevention week and the annual open house materials.		\$ 9,000	\$ 9,000
		\$ 9,000	\$ 9,000

Estimated Detail of Other Sup - Maintenance

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Other Sup - Maintenance			
Maintenance supplies for 3 fire stations.		\$ 6,865	\$ 6,865
		\$ 6,865	\$ 6,865

Estimated Detail of Other Sup - Fire Training

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Other Sup - Fire Training			
This is for fire training supplies.		\$ 6,000	\$ 6,000
		\$ 6,000	\$ 6,000



City of Auburn Fire

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Small Tools	Total	17,000	17,000	17,000
Other Sup - Other	Total	8,000	8,000	8,000
MV Sup - Tires/Tube/Chain	Total	5,800	5,800	5,800
MV Sup - Gas & Oil	Total	3,000	3,150	3,000

Estimated Detail of Other Sup - Small Tools

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Other Sup - Small Tools			
This account funds small tools primarily used for vehicle and building maintenance.		\$ 17,000	\$ 17,000
		\$ 17,000	\$ 17,000

Estimated Detail of Other Sup - Other

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Other Sup - Other			
Specialized firefighting supplies such as foams, absorbents and specialized batteries.		\$ 8,000	\$ 8,000
		\$ 8,000	\$ 8,000

Estimated Detail of MV Sup - Tires/Tube/Chain

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
MV Sup - Tires/Tube/Chain			
Tires, mounting and balancing as well as road and flat tire response for all department vehicles.		\$ 5,800	\$ 5,800
		\$ 5,800	\$ 5,800

Estimated Detail of MV Sup - Gas & Oil

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
MV Sup - Gas & Oil			
Gasoline usage for all department vehicles except ambulances.		\$ 3,150	\$ 3,000
		\$ 3,150	\$ 3,000

Line Items		Last Year	Dept. Request	Manager Proposed
Utilities - Water/Sewer	Total	6,800	6,800	6,800
Comm - Telephone	Total	8,385	8,385	8,385
Utilities - Natural Gas	Total	20,000	20,000	20,000
Utilities - Electricity	Total	32,000	33,000	33,000

Estimated Detail of Utilities - Water/Sewer

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Utilities - Water/Sewer			
Water and Sewer for 3 stations, no increase for FY20		\$ 6,800	\$ 6,800
		\$ 6,800	\$ 6,800

Estimated Detail of Comm - Telephone

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Comm - Telephone			
Cell phones, air cards for MDTs and long distance phone charges.		\$ 8,385	\$ 8,385
		\$ 8,385	\$ 8,385

Estimated Detail of Utilities - Natural Gas

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Utilities - Natural Gas			
Boilers for all 3 stations and stove at Engine 2.		\$ 20,000	\$ 20,000
		\$ 20,000	\$ 20,000

Estimated Detail of Utilities - Electricity

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Utilities - Electricity			
Electricity for 3 stations, anticipated 3% increase for FY 20		\$ 33,000	\$ 33,000
		\$ 33,000	\$ 33,000



City of Auburn Fire

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Utilities - Bottled Gas	Total	900	2,000	2,000
Utilities - Diesel	Total	30,000	28,750	28,750
Repairs - Buildings	Total	75,000	30,000	30,000
Repairs - Vehicles	Total	45,000	80,000	80,000

Estimated Detail of Utilities - Bottled Gas

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Utilities - Bottled Gas			
Stove at Central Station		\$ 2,000	\$ 2,000
		\$ 2,000	\$ 2,000

Estimated Detail of Utilities - Diesel

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Utilities - Diesel			
This is for equipment and vehicles		\$ 28,750	\$ 28,750
		\$ 28,750	\$ 28,750

Estimated Detail of Repairs - Buildings

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Repairs - Buildings			
Various repairs and upkeep at the 3 stations plus fire training bldg.		\$ 30,000	\$ 30,000
		\$ 30,000	\$ 30,000

Estimated Detail of Repairs - Vehicles

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Repairs - Vehicles			
Vehicle repairs not performed by staff including repairs to 11 vehicles, a rescue boat, motor and trailer. Also includes pump certification repairs.		\$ 80,000	\$ 80,000
		\$ 80,000	\$ 80,000



City of Auburn Fire

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Equipment	Total	45,000	45,000	45,000
Repairs - Radio Equipment	Total	7,000	7,000	7,000
Repairs - Maintenance Contract	Total	13,190	11,350	11,350
Training & Tuition	Total	20,000	20,000	20,000

Estimated Detail of Repairs - Equipment

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Repairs - Equipment			
Repairs and/or parts to various equipment as required.		\$ 45,000	\$ 45,000
		\$ 45,000	\$ 45,000

Estimated Detail of Repairs - Radio Equipment

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Repairs - Radio Equipment			
Installation and repairs to mobile and portable radio equipment.		\$ 7,000	\$ 7,000
		\$ 7,000	\$ 7,000

Estimated Detail of Repairs - Maintenance Cont

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Repairs - Maintenance Contract			
Maintenance contracts for boilers and generators for all 3 stations.		\$ 11,350	\$ 11,350
		\$ 11,350	\$ 11,350

Estimated Detail of Training & Tuition

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Training & Tuition			
Funds the costs of tuition reimbursement as specified in the collective bargaining agreement.		\$ 20,000	\$ 20,000
		\$ 20,000	\$ 20,000



City of Auburn Fire

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Comm - Postage	Total	600	600	500
Travel-Seminar Costs	Total	800	800	800
Dues & Subscriptions	Total	10,000	10,007	10,007
SCBA Cyliner Replacement	Total	10,000	10,000	10,000

Estimated Detail of Comm - Postage

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Comm - Postage			
Postage		\$ 600	\$ 500
		\$ 600	\$ 500

Estimated Detail of Travel-Seminar Costs

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Travel-Seminar Costs			
To reimburse staff for use of personal vehicle and various travel		\$ 800	\$ 800
related expenses to attend seminars and conferences.		\$ 800	\$ 800

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Dues & Subscriptions			
Mandatory dues and fees of certifying agencies as well as membership		\$ 10,007	\$ 10,007
in professional organizations.		\$ 10,007	\$ 10,007

Estimated Detail of SCBA Cyliner Replacement

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
SCBA Cyliner Replacement			
Year 4 of 5 year replacement		\$ 10,000	\$ 10,000
		\$ 10,000	\$ 10,000



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Fringe Benefits</i>							
Health Insurance	2,995,127	3,348,129	3,497,756	3,427,258	0	79,129	2%
FICA/Medicare	594,941	675,836	699,561	690,561	0	14,725	2%
MSRS Retirement	1,394,310	1,521,699	1,498,597	1,498,597	0	(23,102)	-2%
ICMA Retirement	282,970	164,950	329,410	329,410	0	164,460	100%
City Pension	71,336	75,000	52,000	52,000	0	(23,000)	-31%
Cafeteria Plan	325,944	191,000	241,950	220,000	0	29,000	15%
RHSP (Fire)	0	70,000	145,000	145,000	0	75,000	107%
Health Reimbursement Accou	169,958	300,000	349,395	280,000	0	(20,000)	-7%
Unemployment	17,552	25,000	25,000	25,000	0	0	0%
Salary Reserves	99,805	100,000	210,000	130,000	0	30,000	30%
TOTAL	5,951,943	6,471,614	7,048,669	6,797,826	-	326,212	5.0%



City of Auburn Fringe Benefits

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Health Insurance	Total	3,348,129	3,497,756	3,427,258
FICA/Medicare	Total	675,836	699,561	690,561

Estimated Detail of Health Insurance

Actual expenses may vary according to changing circumstances

	Health Ins.	Waivers	Dept. Request	Manager Proposed
Health Insurance				
Non Union	\$ 633,155	\$ 29,072	\$ 662,227	\$ 652,227
MSEA	\$ 372,595	\$ 53,903	\$ 426,498	\$ 416,000
Police	\$ 709,321	\$ 40,870	\$ 750,191	\$ 740,191
Fire	\$ 837,769	\$ 98,615	\$ 936,384	\$ 926,384
Public Works	\$ 597,386	\$ 70,070	\$ 667,456	\$ 657,456
OMC Wellness Program			\$ 55,000	\$ 35,000
			\$ 3,497,756	\$ 3,427,258

Estimated Detail of FICA/Medicare

Actual expenses may vary according to changing circumstances

	FICA	FICA OT	Medicare	Medicare OT	Dept. Request	Manager Proposed
FICA/Medicare						
Non Union	\$ 199,733		\$ 45,611		\$ 245,344	\$ 240,344
MSEA	\$ 106,265	\$ 12,000	\$ 24,852	\$ 6,000	\$ 149,117	\$ 145,117
Police	\$ -		\$ 45,411	\$ 10,000	\$ 55,411	\$ 55,411
Fire	\$ -		\$ 52,202	\$ 12,000	\$ 64,202	\$ 64,202
Public Works	\$ 121,963	\$ 26,000	\$ 28,524	\$ 9,000	\$ 185,487	\$ 185,487
	\$ 427,961	\$ 38,000	\$ 196,600	\$ 37,000		
FICA Percentage	6.20%					
Medicare Percentage	1.45%					
					\$ 699,561	\$ 690,561

Line Item Narrative

Health Insurance: Our health provider is the Maine Municipal Association. In order to participate, the City must be a participating member, hence the membership fee in the Mayor & Council Budget. Employees who participate in the Health Promotion Plan pay 15% of the monthly insurance premiums. The City offers to pay a waiver to employees who opt out of the program in lieu of receiving a 3 month premium cashout. There are about 187 out of about 226 employees who participate.

FICA/ Medicare: See Above.



City of Auburn Fringe Benefits

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
MSRS Retirement	Total	1,521,699	1,498,597	1,498,597
ICMA Retirement	Total	164,950	329,410	329,410

Estimated Detail of MSRS Retirement

Actual expenses may vary according to changing circumstances

	Debt	MSRS	OT & Other	Dept. Request	Manager Proposed
MSRS Retirement					
Non Union		\$ 252,133		\$ 252,133	\$ 252,133
MSEA		\$ 118,563	\$ 9,000	\$ 127,563	\$ 127,563
Police		\$ 397,741	\$ 30,000	\$ 427,741	\$ 427,741
Fire		\$ 457,217	\$ 45,000	\$ 502,217	\$ 502,217
Public Works		\$ 98,943	\$ 15,000	\$ 113,943	\$ 113,943
Pension Obligation	\$ 75,000			\$ 75,000	\$ 75,000
				\$ 1,498,597	\$ 1,498,597

Estimated Detail of ICMA Retirement

Actual expenses may vary according to changing circumstances

	Retirement	Overtime	Dept. Request	Manager Proposed
ICMA Retirement				
Non Union	\$ 135,662	\$ -	\$ 135,662	\$ 135,662
MSEA	\$ 29,043		\$ 29,043	\$ 29,043
Public Works	\$ 58,663	\$ 8,000	\$ 164,705	\$ 164,705
Employer Contribution	\$ 223,368	\$ 8,000		
			\$ 329,410	\$ 329,410

Line Item Narrative

MSRS: Maine State Retirement increased the employer's contribution from 9.6% to 10% for non-public safety employees and 12.2% to 12.7% for public safety employees.

ICMA Retirement: Employee contributions are generally matched equally by the City. This is in addition to Social Security.



City of Auburn Fringe Benefits

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
City Pension	Total	75,000	52,000	52,000
Cafeteria Plan	Total	191,000	241,950	220,000

Estimated Detail of City Pension

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
City Pension		
Participants	\$ 52,000	\$ 52,000
	\$ 52,000	\$ 52,000

Estimated Detail of Cafeteria Plan

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Cafeteria Plan		
Non Union	\$ 70,400	\$ 60,000
MSEA	\$ 31,500	\$ 30,000
Police	\$ 41,600	\$ 40,000
Fire	\$ 52,800	\$ 50,000
Public Works	\$ 45,650	\$ 40,000
	\$ 241,950	\$ 220,000

Line Item Narrative

City Pension: This is a pre-existing retirement plan with 9 remaining participants.

Cafeteria Plan: The City contributes between \$400 and \$950 annually, depending upon the bargaining unit to a bonafide IRS Cafeteria Benefit Plan. Employees contribute \$150 through payroll deduction.



City of Auburn Fringe Benefits

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
RHSP (Fire)	Total	70,000	145,000	145,000
Health Reimbursement Account	Total	300,000	349,395	280,000
Unemployment	Total	25,000	25,000	25,000
Salary Reserves	Total	100,000	210,000	130,000

Estimated Detail of RHSP (Fire)

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
RHSP (Fire)		
See Below.	\$ 145,000	\$ 145,000
	\$ 145,000	\$ 145,000

Estimated Detail of Health Reimbursement Account

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Health Reimbursement Account	\$ 349,395	\$ 280,000
	\$ 349,395	\$ 280,000

Estimated Detail of Unemployment

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Unemployment	\$ 25,000	\$ 25,000
	\$ 25,000	\$ 25,000

Estimated Detail of Salary Reserves

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Salary Reserves	\$ 210,000	\$ 130,000
	\$ 210,000	\$ 130,000

Life Insurance: Life Insurance is the annual payment on a term policy purchased for retirees. The final payment will be in FY 2014

Salary Reserves: This line item is used to allow the City to cash out employees upon retirement or resignation. It also funds the cost of what Cola or Performance allowance the City Council approves of and related benefit increases.



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Health & Social Services--Administration</i>							
Regular Salaries	75,718	73,040	74,661	74,661	0	1,621	2%
Office Supplies	299	300	300	300	0	0	0%
Other Sup-Operating	23	800	800	800	0	0	0%
Training & Tuition	179	300	300	300	0	0	0%
Travel-Mileage	111	250	250	250	0	0	0%
Travel-Seminar Costs	398	540	540	540	0	0	0%
Dues & Subscriptions	30	60	60	60	0	0	0%
TOTAL	76,758	75,290	76,911	76,911	-	1,621	2.2%



City of Auburn General Assistance

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	73,040	74,661	74,661
Office Supplies	Total	300	300	300
Other Sup-Operating	Total	800	800	800
Training & Tuition	Total	300	300	300

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Regular Salaries		
Welfare Director (non-union)	\$ 57,223	\$ 57,223
Case Worker (union)	\$ 17,438	\$ 17,438
	\$ 74,661	\$ 74,661

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Office Supplies		
General Office Supplies	\$ 300	\$ 300
	\$ 300	\$ 300

Estimated Detail of Other Sup-Operating

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup-Operating		
Vouchers	\$ 800	\$ 800
	\$ 800	\$ 800

Estimated Detail of Training & Tuition

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Training & Tuition		
Professional Development	\$ 300	\$ 300
	\$ 300	\$ 300



City of Auburn General Assistance

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Mileage	Total	250	250	250
Travel-Seminar Costs	Total	540	540	540
Dues & Subscriptions	Total	60	60	60

Estimated Detail of Travel-Mileage

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Travel-Mileage			
Personal Use of Vehicle		\$ 250	\$ 250
		\$ 250	\$ 250

Estimated Detail of Travel-Seminar Costs

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Travel-Seminar Costs			
Registration Costs		\$ 540	\$ 540
		\$ 540	\$ 540

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Dues & Subscriptions			
This account includes the cost of subscriptions to publications and memberships in professional organizations.		\$ 60	\$ 60
		\$ 60	\$ 60



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Health & Social Services--Assistance</i>							
PA - Electrical	5,702	6,000	6,000	6,000	0	0	0%
PA - Medical	5,230	5,500	5,500	5,500	0	0	0%
PA - Burial	2,778	4,710	4,710	4,710	0	0	0%
PA - Fuel	0	1,000	1,000	1,000	0	0	0%
PA - Provisions	10,639	9,500	6,000	6,000	0	(3,500)	-37%
PA - Rent	122,855	120,000	110,000	110,000	0	(10,000)	-8%
PA - Other	574	1,500	1,250	1,250	0	(250)	-17%
TOTAL	147,778	148,210	134,460	134,460	-	(13,750)	-9.3%



City of Auburn General Assistance

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
PA - Electrical	Total	6,000	6,000	6,000
PA - Medical	Total	5,500	5,500	5,500
PA - Burial	Total	4,710	4,710	4,710
PA - Fuel	Total	1,000	1,000	1,000

Estimated Detail of PA - Electrical

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PA - Electrical		
Funds assistance for eligible household to pay their electric bills.	\$ 6,000	\$ 6,000
	\$ 6,000	\$ 6,000

Estimated Detail of PA - Medical

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PA - Medical		
Funds medical supplies, prescriptions and over the counter meds to eligible persons.	\$ 5,500	\$ 5,500
	\$ 5,500	\$ 5,500

Estimated Detail of PA - Burial

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PA - Burial		
Funds burial/cremation costs when no liable relative or resources are available to pay.	\$ 4,710	\$ 4,710
	\$ 4,710	\$ 4,710

Estimated Detail of PA - Fuel

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PA - Fuel		
Funds cost of heating, hot water and cooking fuel for eligible applicants	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000

City of Auburn General Assistance

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
PA - Provisions	Total	9,500	6,000	6,000
PA - Rent	Total	120,000	110,000	110,000
PA - Other	Total	1,500	1,250	1,250

Estimated Detail of PA - Provisions

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
PA - Provisions			
Funds the cost of food for persons who are unable to provide for themselves or their depe		\$ 6,000	\$ 6,000
		\$ 6,000	\$ 6,000

Estimated Detail of PA - Rent

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
PA - Rent			
Rental payments for eligible applicants		\$ 110,000	\$ 110,000
		\$ 110,000	\$ 110,000

Estimated Detail of PA - Other

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
PA - Other			
Miscellaneous category for items not covered under other items.		\$ 1,250	\$ 1,250
		\$ 1,250	\$ 1,250



City of Auburn General Assistance

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
PA - Other	Total	1,500	1,500	-

Estimated Detail of PA - Other

Actual expenses may vary according to changing circumstances

	Avg. Applicants	Average Cost	Dept. Request	Manager Proposed
PA - Other				
Miscellaneous	60	\$ 25	\$ 1,500	
			\$ 1,500	\$ -

Line Item Narrative

Other: This is a miscellaneous category for items not covered under any other category of General Assistance. Examples include personal hygiene products, diapers and household supplies. To defer costs, our small pantry is utilized for immediate needs. This pantry is supported by donations and trust funds.



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Human Resources							
Regular Salaries	138,518	136,578	135,252	135,252	0	(1,326)	-1%
Other Sup-Operating	220	325	1,200	1,200	0	875	269%
PS-Professional Development	0	0	2,000	2,000	0	2,000	0%
PS - Emp Assist Program	0	850	850	850	0	0	0%
PS - Drug Testing & Physicals	2,976	3,500	3,630	3,630	0	130	4%
PS - Testing	298	2,000	1,700	1,700	0	(300)	-15%
Office Supplies	515	500	350	350	0	(150)	-30%
Training & Tuition	1,934	2,000	3,000	3,000	0	1,000	50%
Advertising	2,200	3,000	3,000	3,000	0	0	0%
Travel-Mileage	976	300	100	100	0	(200)	-67%
Travel-Seminar Costs	0	300	1,500	1,500	0	1,200	400%
Dues & Subscriptions	238	600	600	600	0	0	0%
TOTAL	147,875	149,953	153,182	153,182	-	3,229	2.2%

City of Auburn Human Resources

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	136,578	135,252	135,252
Other Sup-Operating	Total	325	1,200	1,200
PS-Professional Development	Total	-	2,000	2,000
PS - Emp Assist Program	Total	850	850	850

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Regular Salaries		
Human Resources Director (non-union)	\$ 78,030	\$ 78,030
Administrative Assistant (non-union)	\$ 57,222	\$ 57,222
	\$ 135,252	\$ 135,252

Estimated Detail of Other Sup-Operating

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup-Operating		
PPE Equipment N95s (Pandemic Event)	\$ 1,200	\$ 1,200
	\$ 1,200	\$ 1,200

Estimated Detail of PS-Professional Development

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS-Professional Development		
This account is utilized for trainings outside the HR department that could pertain to HR. Management would like to provide Supervisor trainings on HR issues. This account will help fund training costs when applicable.	\$ 2,000	\$ 2,000
	\$ 2,000	\$ 2,000

Estimated Detail of PS - Emp Assist Program

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Emp Assist Program		
City is required to have an EAP to comply with Federal Department of Transportation (DOT) Substance Abuse Testing regulations for employees with Commercial Drivers Licenses (CDL's) and for the applicant substance abuse testing program. This account provides for those services not covered by the MMEHT EAP Program.	\$ 850	\$ 850
	\$ 850	\$ 850

Line Items		Last Year	Dept. Request	Manager Proposed
PS - Drug Testing & Physicals	Total	3,500	3,630	3,630
PS - Testing	Total	2,000	1,700	1,700
Office Supplies	Total	500	350	350
Training & Tuition	Total	2,000	3,000	3,000

Estimated Detail of PS - Drug Testing & Physicals

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Drug Testing & Physicals		
The Department of Transportation (DOT) Substance Abuse testing regulations mandates drug and alcohol testing for all employees with Commercial Driver's Licenses (CDL).	\$ 3,630	\$ 3,630
	\$ 3,630	\$ 3,630

Estimated Detail of PS - Testing

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Testing		
This account covers the costs of professionally prepared written exams for entry level and promotions specifically designed for the Public Safety.	\$ 1,700	\$ 1,700
	\$ 1,700	\$ 1,700

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Office Supplies		
General office supplies	\$ 350	\$ 350
	\$ 350	\$ 350

Estimated Detail of Training & Tuition

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Training & Tuition		
This account includes the cost of tuition and fees for professional development.	\$ 3,000	\$ 3,000
	\$ 3,000	\$ 3,000



City of Auburn Human Resources

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Advertising	Total	3,000	3,000	3,000
Travel-Mileage	Total	300	100	100
Travel-Seminar Costs	Total	300	1,500	1,500
Dues & Subscriptions	Total	600	600	600

Estimated Detail of Advertising

Actual expenses may vary according to changing circumstances

Advertising		Dept. Request	Manager Proposed
This account covers the cost of recruiting candidates for vacant positions.		\$ 3,000	\$ 3,000
		\$ 3,000	\$ 3,000

Estimated Detail of Travel-Mileage

Actual expenses may vary according to changing circumstances

Travel-Mileage		Dept. Request	Manager Proposed
Reimbursement for use of personal vehicles on City business		\$ 100	\$ 100
		\$ 100	\$ 100

Estimated Detail of Travel-Seminar Costs

Actual expenses may vary according to changing circumstances

Travel-Seminar Costs		Dept. Request	Manager Proposed
Funds travel for HR Staff to attend convention including mileage, meals and lodging.		\$ 1,500	\$ 1,500
		\$ 1,500	\$ 1,500

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

Dues & Subscriptions		Dept. Request	Manager Proposed
Membership dues to the IPMA other and subscriptions and memberships.		\$ 600	\$ 600
		\$ 600	\$ 600



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Tax Sharing</i>							
Tax Sharing	257,783	270,000	270,000	270,000	0	0	0%
TOTAL	257,783	270,000	270,000	270,000	-	-	0.0%
<i>Auburn-Lewiston Airport</i>							
Aub-Lew Airport	167,353	172,000	191,000	191,000	-	19,000	11%
TOTAL	167,353	172,000	191,000	191,000	-	19,000	11.0%
<i>LA Transit Authority</i>							
Lew-Aub Transit	189,949	199,130	331,138	331,138	-	132,008	66%
Auburn Only Transportation	0	0	-	-	-	0	0%
TOTAL	189,949	199,130	331,138	331,138	-	132,008	66.3%
<i>LA 911</i>							
Lew-Aub 911	1,069,122	1,123,081	1,134,319	1,134,319	0	11,238	1%
TOTAL	1,069,122	1,123,081	1,134,319	1,134,319	-	11,238	1.0%
TOTAL	1,684,207	1,764,211	1,926,457	1,926,457	-	162,246	9.2%



City of Auburn Intergovernmental

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
All Groups	Total	\$ 1,764,211	1,926,457	1,926,457

Estimated Detail of All Groups

Actual expenses may vary according to changing circumstances

				Last Year	Dept. Request	Manager Proposed
All Intergovernmental Groups						
Aub-Lew Airport				\$ 172,000	\$ 191,000	\$ 191,000
Lew-Aub 911				\$ 1,123,081	\$ 1,134,319	\$ 1,134,319
Lew-Aub Transit	Full Service	\$ 331,138		\$ 199,130	\$ 331,138	\$ 331,138
Tax Sharing				\$ 270,000	\$ 270,000	\$ 270,000
				\$ 1,764,211	\$ 1,926,457	\$ 1,926,457

Line Item Narrative

Intergovernmental: This account is a matter of Council Policy. Councilors and staff alike participate on these boards.



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Information Technology							
Regular Salaries	254,468	285,053	342,329	294,329	0	9,276	3%
Longevity Bonus	0		300	300	0	300	0%
PS - General	19,104	13,000	14,000	14,000	0	1,000	8%
Other Sup - Operating	4,450	2,000	2,000	2,000	0	0	0%
Computer Hardware	18,772	6,000	24,000	16,000	0	10,000	167%
Repairs - Equipment	959	1,500	1,500	1,500	0	0	0%
Training & Tuition	2,542	5,800	5,800	5,800	0	0	0%
Travel-Mileage	274	400	400	400	0	0	0%
Travel-Seminar Costs	636	3,000	5,700	5,700	0	2,700	90%
Computer Software	15,998	0	10,000	10,000	0	10,000	0%
Software Licensing	168,830	226,500	318,700	318,700	0	92,200	41%
Comm - Network	37,119	45,150	52,650	45,000	0	(150)	0%
TOTAL	523,152	588,403	777,379	713,729	-	125,326	21.3%

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	285,053	342,329	294,329
Longevity Bonus	Total	-	300	300
PS - General	Total	13,000	14,000	14,000
Other Sup - Operating	Total	2,000	2,000	2,000

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

Regular Salaries

IT Manager/Network Administrator	\$ 75,013	\$ 75,013
Geospatial Database Manager	\$ 63,672	\$ 63,672
GIS Analyst (new)	\$ 48,000	\$ -
IT Support Tech	\$ 51,004	\$ 51,004
Database Staff Support Manager	\$ 56,000	\$ 56,000
GFTV Station Manager	\$ 48,640	\$ 48,640
	\$ 342,329	\$ 294,329

Estimated Detail of Longevity Bonus

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Longevity Bonus		
Longevity	\$ 300	\$ 300
	\$ 300	\$ 300

Estimated Detail of PS - General

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - General		
This account is used to pay for outside consultants on a time and materials basis for various projects.	\$ 14,000	\$ 14,000
	\$ 14,000	\$ 14,000

Estimated Detail of Other Sup - Operating

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Operating		
This account funds the cost of replacing commodity-level supplies (mice, keyboards, cables) as well as consumable supplies (flash-drives, blank CDs, DVDs) for all Department.	\$ 2,000	\$ 2,000
	\$ 2,000	\$ 2,000



City of Auburn IT

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Computer Hardware	Total	6,000	24,000	16,000
Repairs - Equipment	Total	1,500	1,500	1,500
Training & Tuition	Total	5,800	5,800	5,800
Travel-Mileage	Total	400	400	400

Estimated Detail of Computer Hardware

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Computer Hardware		
Funds acquisition and replacement of computers, and other equipment for all departments. FY 20 projects include extending wireless and check reader/scanners for the tax counter.	\$ 24,000	\$ 16,000
	\$ 24,000	\$ 16,000

Estimated Detail of Repairs - Equipment

Longevity Bonus

	Dept. Request	Manager Proposed
Repairs - Equipment		
This account funds in-house repairs to printers, computers and network devices, and outside repair of GFTV equipment.	\$ 1,500	\$ 1,500
	\$ 1,500	\$ 1,500

Estimated Detail of Training & Tuition

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Training & Tuition		
This training allows staff to become more knowledgeable in industry trends.	\$ 5,800	\$ 5,800
	\$ 5,800	\$ 5,800

Estimated Detail of Travel-Mileage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel-Mileage		
Reimbursement for personal use of vehicle for City business.	\$ 400	\$ 400
	\$ 400	\$ 400

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Seminar Costs	Total	3,000	5,700	5,700
Computer Software	Total	-	10,000	10,000
Software Licensing	Total	226,500	318,700	318,700
Comm - Network	Total	45,150	52,650	45,000

Estimated Detail of Travel-Seminar Costs

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel-Seminar Costs		
This account funds travel, lodging, and entrance fees for staff to attend industry conferences, wh	\$ 5,700	\$ 5,700
	\$ 5,700	\$ 5,700

Estimated Detail of Computer Software

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Computer Software		
This account funds new software acquisitions.	\$ 10,000	\$ 10,000
	\$ 10,000	\$ 10,000

Estimated Detail of Software Licensing

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Software Licensing		
This account funds annual licensing fees associated with the City's software applications.	\$ 318,700	\$ 318,700
	\$ 318,700	\$ 318,700

Estimated Detail of Comm - Network

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Comm - Network		
These are the City's infrastructure costs for the wide-area network fiber and phone trunks.	\$ 52,650	\$ 45,000
	\$ 52,650	\$ 45,000



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Public Library</i>							
Public Library	998,189	998,189	1,006,217	1,006,217	0	8,028	1%
TOTAL	998,189	998,189	1,006,217	1,006,217	-	8,028	0.8%

City of Auburn Library

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Public Library	Total	998,189	1,006,217	1,006,217

Estimated Detail of All Accounts

Actual expenses may vary according to changing circumstances

	FY19	FY20	Change (FY20- FY19)	Dept. Request	Manager Proposed
Public Library					
<u>Revenues</u>					
City of Auburn	\$ 998,189	\$ 1,006,217	\$ 8,028	\$ 1,006,217	\$ 1,006,217
Donations	\$ 87,150	\$ 87,150	\$ -		
Endowment Income	\$ 57,000	\$ 58,000	\$ 1,000		
Investment Earnings	\$ 8,060	\$ 8,060	\$ -		
Other	\$ 89,355	\$ 86,255	\$ (3,100)		
	\$ 1,239,754	\$ 1,245,682	\$ 5,928		
<u>Expenses</u>					
Automation Expense	\$ 16,698	\$ 28,677	\$ 11,979		
Commodities	\$ 31,660	\$ 35,660	\$ 4,000		
Financial	\$ 35,150	\$ 43,650	\$ 8,500		
Insurance	\$ 11,310	\$ 11,715	\$ 405		
Library Materials	\$ 96,166	\$ 105,192	\$ 9,026		
Maintenance	\$ 91,730	\$ 92,230	\$ 500		
Miscellaneous	\$ 2,350	\$ 2,350	\$ -		
Personnel	\$ 854,200	\$ 816,240	\$ (37,960)		
Personnel Development	\$ 4,050	\$ 5,500	\$ 1,450		
Programs	\$ 16,913	\$ 19,968	\$ 3,055		
Utilities	\$ 79,527	\$ 84,500	\$ 4,973		
	\$ 1,239,754	\$ 1,245,682	\$ 5,928		
				\$ 1,006,217	\$ 1,006,217



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Mayor and Council</i>							
Regular Salaries	17,008	16,600	16,600	16,600	0	0	0.0%
PS -General	41,612	41,650	44,150	44,150	0	2,500	6.0%
Special Events	0	25,000	25,000	25,000	0	0	0.0%
Office Supplies	330	500	500	500	0	0	0.0%
Travel-Mileage	94	500	500	500	0	0	0.0%
Dues & Subscriptions	22,774	27,360	26,387	26,387	0	(973)	-3.6%
TOTAL	81,818	111,610	113,137	113,137	-	1,527	1.4%



City of Auburn Mayor & Council

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	16,600	16,600	16,600
PS -General	Total	41,650	44,150	44,150
Special Events	Total	25,000	25,000	25,000
Office Supplies	Total	500	500	500

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

Regular Salaries

Mayor	Mayor	\$ 4,000	\$ 4,000
City Councilors	Wards 1-5	\$ 12,600	\$ 12,600
		\$ 16,600	\$ 16,600

Estimated Detail of PS -General

Actual expenses may vary according to changing circumstances

PS -General	Dept. Request	Manager Proposed
Funds annual City audit, community events, employee recognition, etc.	\$ 44,150	\$ 44,150
	\$ 44,150	\$ 44,150

Estimated Detail of Special Events

Actual expenses may vary according to changing circumstances

Special Events	Dept. Request	Manager Proposed
Funds inauguration, citizen engagement, strategic planning Annual New Year's Eve event.	\$ 25,000	\$ 25,000
	\$ 25,000	\$ 25,000

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

Office Supplies	Dept. Request	Manager Proposed
General Office supplies	\$ 500	\$ 500
	\$ 500	\$ 500



City of Auburn Mayor & Council

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Mileage	Total	500	500	500
Dues & Subscriptions	Total	27,360	26,387	26,387

Estimated Detail of Travel-Mileage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel-Mileage		
Mileage Reimbursement for Mayor and Councilors	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Dues & Subscriptions		
Fund cost of dues and memberships to various organizations.	\$ 26,387	\$ 26,387
	\$ 26,387	\$ 26,387



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Police							
Regular Salaries	3,575,615	3,596,318	3,703,847	3,658,847	0	62,529	2%
Lateral Transfer-APD	0	0	0	0	0	0	0%
Holiday Pay	144,769	135,000	145,000	145,000	0	10,000	7%
Longevity Bonus	0	500	900	900	0	400	80%
Educational Incentive	0	5,317	10,983	6,000	0	683	13%
Sick Leave Incentive	0	9,000	8,500	8,000	0	(1,000)	-11%
Uniform Allowance	30,049	35,421	39,530	39,530	0	4,109	12%
Physicals	2,736	500	1,650	1,650	0	1,150	230%
OSHA Safety Costs	90	888	1,320	1,320	0	432	49%
Volunteers in Police Service	67	0	500	500	0	500	0%
OT - Regular	66,804	44,286	40,108	30,000	0	(14,286)	-32%
OT - Vac Replacement	35,434	32,745	35,300	35,300	0	2,555	8%
OT - Sick Replacement	24,255	18,408	22,500	22,500	0	4,092	22%
OT - Mandatory Training	1,135	1,000	6,300	1,200	0	200	20%
OT - Outside Jobs	(30,073)	0	0	0	0	0	0%
OT - Special Events	0	0	15,020	15,020	0	15,020	0%
Extra Pay - On Call	14,575	14,300	14,300	14,300	0	0	0%
OT - Court	24,483	25,375	28,477	28,477	0	3,102	12%
PS - General	8,443	7,545	8,075	8,075	0	530	7%
PS - Testing	1,350	625	2,325	2,325	0	1,700	272%
PS - Animal Control	33,989	34,004	36,104	36,104	0	2,100	6%
PS - Uniform Cleaning	22,100	22,360	22,620	22,620	0	260	1%
Reports, Printing, & Binding	1,698	2,178	3,758	3,758	0	1,580	73%
Office Supplies	(1,099)	3,000	3,000	3,000	0	0	0%
Other Sup - Operating	27,037	25,150	27,150	27,150	0	2,000	8%
MV Sup - Tires/Tube/Chain	9,965	15,070	15,618	15,618	0	548	4%
MV Sup - Gas & Oil	43,295	51,000	54,000	51,000	0	0	0%
Comm - Telephone	16,580	16,136	20,016	20,016	0	3,880	24%
Utilities - Electricity	2,944	0	0	0	0	0	0%
Repairs - Buildings	825	500	500	500	0	0	0%
Repairs - Vehicles	26,474	15,000	19,000	19,000	0	4,000	27%
Repairs - Equipment	2,547	3,750	5,750	5,750	0	2,000	53%
Repairs - Maintenance Contra	4,285	4,700	3,238	3,238	0	(1,462)	-31%
Training & Tuition	38,389	35,040	53,400	35,000	0	(40)	0%
Comm - Postage	711	1,000	1,000	1,000	0	0	0%
Travel-Seminar Costs	1,453	2,500	5,000	4,000	0	1,500	60%
Dues & Subscriptions	6,601	7,015	7,625	7,625	0	610	9%
Vehicles	260	1,000	1,000	1,000	0	0	0%
TOTAL	4,137,786	4,166,631	4,363,414	4,276,323	-	109,692	2.6%



City of Auburn Police

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	3,596,318	3,703,847	3,658,847

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

Organizational Structure	Sworn	Non-Sworn	Total Staff	Dept. Request	Manager Proposed
Administration	3	3	6	\$ 419,397	\$ 374,397
Criminal Investigations	10	1	11	\$ 690,448	\$ 690,448
Patrol	34	2	36	\$ 2,019,577	\$ 2,019,577
Support Services	8	2	10	\$ 574,425	\$ 574,425
	55	8	63	\$ 3,703,847	\$ 3,658,847

Positional Structure	Total Staff	Dept. Request	Manager Proposed
Chief	1	\$ 103,255	\$ 103,255
Deputy Chief	1	\$ 96,500	\$ 96,500
Detective	5	\$ 316,149	\$ 316,149
Lieutenant	5	\$ 407,509	\$ 407,509
Non-Sworn	8	\$ 355,467	\$ 310,467
Officer	30	\$ 1,533,470	\$ 1,533,470
School Resource Officer	3	\$ 180,050	\$ 180,050
Sergeant	10	\$ 711,446	\$ 711,446
	63	\$ 3,703,846	\$ 3,658,846

Line Item Narrative

Regular Salaries: The Department is organized into four divisions including: Administration, Criminal Investigations, Support Services, and Patrol. The department is fortunate to have a reimbursed position for our two drug investigators who are assigned to the Maine Drug Enforcement Agency Regional Task Force Program. The drivers responsible for the increase in this line item are: 1. Negotiated step increases and cost of living increases, 2. Addition of a full-time Accreditation Manager, 3. Reclassification of the Professional Standards Sergeant to a Lieutenant.



City of Auburn Police

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Lateral Transfer-APD	Total	-	-	-
Extra Pay - On Call	Total	14,300	14,300	14,300
Holiday Pay	Total	135,000	145,000	145,000
Longevity Bonus	Total	500	900	900

Estimated Detail of Lateral Transfer-APD

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Lateral Transfer-APD		
Funds the required reimbursement costs of hiring a certified officer from another agency within five years of graduating from the MCJA.	\$ -	\$ -
	\$ -	\$ -

Estimated Detail of Extra Pay - On Call

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Extra Pay - On Call		
Detective 24-hour Availability	\$ 14,300	\$ 14,300
	\$ 14,300	\$ 14,300

Estimated Detail of Holiday Pay

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Holiday Pay		
Contractual pay for holidays worked during the year.	\$ 145,000	\$ 145,000
	\$ 145,000	\$ 145,000

Estimated Detail of Longevity Bonus

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Longevity Bonus		
Funds bonuses paid to employees for longevity	\$ 900	\$ 900
	\$ 900	\$ 900



City of Auburn Police

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Educational Incentive	Total	5,317	10,983	6,000
Sick Leave Incentive	Total	9,000	8,500	8,000
Uniform Allowance	Total	35,421	39,530	39,530
Physicals	Total	500	1,650	1,650

Estimated Detail of Educational Incentive

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Educational Incentive		
This account funds the tuition reimbursement for all employees.	\$ 10,983	\$ 6,000
	\$ 10,983	\$ 6,000

Estimated Detail of Sick Leave Incentive

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Sick Leave Incentive		
Union members have an opportunity to convert the cash value of up to two sick incentive days towards their Benefit Strategies program.	\$ 8,500	\$ 8,000
	\$ 8,500	\$ 8,000

Estimated Detail of Uniform Allowance

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Uniform Allowance		
Funds the cost of uniforms and bullet proof vests for officers and the annual clothing allowance for Command officers and detec	\$ 39,530	\$ 39,530
	\$ 39,530	\$ 39,530

Estimated Detail of Physicals

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Physicals		
Funds the cost of pre-employment physicals for all new staff.	\$ 1,650	\$ 1,650
	\$ 1,650	\$ 1,650



City of Auburn Police

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
OSHA Safety Costs	Total	888	1,320	1,320
Volunteers in Police Service	Total	-	500	500
OT - Regular	Total	44,286	40,108	30,000
OT - Vac Replacement	Total	32,745	35,300	35,300

Estimated Detail of OSHA Safety Costs

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OSHA Safety Costs		
Funds OSHA approved safety items	\$ 1,320	\$ 1,320
	\$ 1,320	\$ 1,320

Estimated Detail of Volunteers in Police Service

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Volunteers in Police Service		
VIPS is a program that encourages community members to volunteer at the police department.	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of OT - Regular

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Regular		
OT for officers held over from a shift, or called in for an investigation or emergencies.	\$ 40,108	\$ 30,000
	\$ 40,108	\$ 30,000

Estimated Detail of OT - Vac Replacement

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Vac Replacement		
OT for coverage of Officers on vacation.	\$ 35,300	\$ 35,300
	\$ 35,300	\$ 35,300



City of Auburn Police

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Sick Replacement	Total	18,408	22,500	22,500
OT - Mandatory Training	Total	1,000	6,300	1,200
OT - Special Events	Total	-	15,020	15,020
OT - Court	Total	25,375	28,477	28,477

Estimated Detail of OT - Sick Replacement

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Sick Replacement		
This account funds approximately 600 hrs. of sick time to maintain minimum staffing levels.	\$ 22,500	\$ 22,500
	\$ 22,500	\$ 22,500

Estimated Detail of OT - Mandatory Training

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Mandatory Training		
All mandatory training provided in house. Four days incorporated into the work schedules	\$ 6,300	\$ 1,200
	\$ 6,300	\$ 1,200

Estimated Detail of OT - Special Events

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Special Events		
OT to cover various special events throughout the year that require Police presence.	\$ 15,020	\$ 15,020
	\$ 15,020	\$ 15,020

Estimated Detail of OT - Court

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Court		
OT for wages paid to officers for their appearance in Court.	\$ 28,477	\$ 28,477
	\$ 28,477	\$ 28,477



City of Auburn Police

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
PS - General	Total	7,545	8,075	8,075
PS - Testing	Total	625	2,325	2,325
PS - Animal Control	Total	34,004	36,104	36,104
PS - Uniform Cleaning	Total	22,360	22,620	22,620

Estimated Detail of PS - General

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - General		
Maintains the professional appearance of the fleet and towing of incapacitated police vehicles.	\$ 8,075	\$ 8,075
	\$ 8,075	\$ 8,075

Estimated Detail of PS - Testing

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Testing		
Funds psychological testing of new officer candidates as required by the State of Maine for an officer to become certified.	\$ 2,325	\$ 2,325
	\$ 2,325	\$ 2,325

Estimated Detail of PS - Animal Control

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Animal Control		
Funds cost for animal control including contract with Androscoggin Humane Society, and training for the City's ACO.	\$ 36,104	\$ 36,104
	\$ 36,104	\$ 36,104

Estimated Detail of PS - Uniform Cleaning

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Uniform Cleaning		
As part of the Quartermaster System, the City provides for the cleaning of officer's clothing.	\$ 22,620	\$ 22,620
	\$ 22,620	\$ 22,620



City of Auburn Police

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Reports, Printing, & Binding	Total	2,178	3,758	3,758
Office Supplies	Total	3,000	3,000	3,000
Other Sup - Operating	Total	25,150	27,150	27,150
MV Sup - Tires/Tube/Chain	Total	15,070	15,618	15,618

Estimated Detail of Reports, Printing, & Binding

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Reports, Printing, & Binding		
Funds the printing of all department receipts, vehicle release forms and envelopes.	\$ 3,758	\$ 3,758
	\$ 3,758	\$ 3,758

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Office Supplies		
General office supplies	\$ 3,000	\$ 3,000
	\$ 3,000	\$ 3,000

Estimated Detail of Other Sup - Operating

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Operating		
General operating supplies	\$ 27,150	\$ 27,150
	\$ 27,150	\$ 27,150

Estimated Detail of MV Sup - Tires/Tube/Chain

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
MV Sup - Tires/Tube/Chain		
High performance tires for police vehicles.	\$ 15,618	\$ 15,618
	\$ 15,618	\$ 15,618



City of Auburn Police

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
MV Sup - Gas & Oil	Total	51,000	54,000	51,000
Comm - Telephone	Total	16,136	20,016	20,016
Repairs - Buildings	Total	500	500	500
Repairs - Vehicles	Total	15,000	19,000	19,000

Estimated Detail of MV Sup - Gas & Oil

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
MV Sup - Gas & Oil		
Gasoline expenditures for fleet.	\$ 54,000	\$ 51,000
	\$ 54,000	\$ 51,000

Estimated Detail of Comm - Telephone

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Comm - Telephone		
Funds communications services for the department.	\$ 20,016	\$ 20,016
	\$ 20,016	\$ 20,016

Estimated Detail of Repairs - Buildings

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Buildings		
Provides for building repairs such as paint, hardware and associated supplies.	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of Repairs - Vehicles

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Vehicles		
Funds repairs on the police department fleet of vehicles.	\$ 19,000	\$ 19,000
	\$ 19,000	\$ 19,000



City of Auburn Police

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Equipment	Total	3,750	5,750	5,750
Repairs - Maintenance Contract	Total	4,700	3,238	3,238
Training & Tuition	Total	35,040	53,400	35,000
Comm - Postage	Total	1,000	1,000	1,000

Estimated Detail of Repairs - Equipment

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Equipment		
Funds repairs to police equipment.	\$ 5,750	\$ 5,750
	\$ 5,750	\$ 5,750

Estimated Detail of Repairs - Maintenance Contract

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Maintenance Contract		
Funds maintenance contracts on equipment and software.	\$ 3,238	\$ 3,238
	\$ 3,238	\$ 3,238

Estimated Detail of Training & Tuition

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Training & Tuition		
This account funds the cost of training for various courses, training equipment and materials.	\$ 53,400	\$ 35,000
	\$ 53,400	\$ 35,000

Estimated Detail of Comm - Postage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Comm - Postage		
Funds general postage costs	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000



City of Auburn Police

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Seminar Costs	Total	2,500	5,000	4,000
Dues & Subscriptions	Total	7,015	7,625	7,625
Vehicles	Total	1,000	1,000	1,000

Estimated Detail of Travel-Seminar Costs

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Travel-Seminar Costs			
Funds the travel costs to attend law enforcement conferences.		\$ 5,000	\$ 4,000
		\$ 5,000	\$ 4,000

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Dues & Subscriptions			
<u>Funds membership</u> dues to professional organizations.		\$ 7,625	\$ 7,625
		\$ 7,625	\$ 7,625

Estimated Detail of Vehicles

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Vehicles			
Funds the annual lease for 2 motorcycles.		\$ 1,000	\$ 1,000
		\$ 1,000	\$ 1,000



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Public Works							
Regular Salaries	2,502,263	2,647,634	2,698,307	2,698,307	0	50,673	2%
Longevity Bonus	900	3,100	2,000	2,000	0	(1,100)	-35%
Educational Incentive	8,100	8,100	8,100	8,100	0	0	0%
Sick Leave Incentive	3,982	9,150	9,150	9,150	0	0	0%
Uniform Allowance	40,067	37,001	37,001	37,001	0	0	0%
Safety Compliance	6,974	10,990	9,090	9,090	0	(1,900)	-17%
OT - Regular	28,775	34,417	36,503	36,503	0	2,086	6%
OT - Winter Road Maintenance	275,900	195,650	200,748	200,748	0	5,098	3%
OT - Fleet Services	184	1,000	1,000	1,000	0	0	0%
OT - Sand Removal	0	1,518	1,548	1,548	0	30	2%
PS - General	154,885	181,300	181,300	181,300	0	0	0%
PS - Water Quality Monitoring	13,400	22,000	22,000	22,000	0	0	0%
PS - Recording Fee	0	250	250	250	0	0	0%
PS - Snow Removal	4,574	9,000	9,000	9,000	0	0	0%
PS - Tree Removal	8,405	12,315	10,500	10,500	0	(1,815)	-15%
PS - Centerline Striping	161,734	148,296	180,000	180,000	0	31,704	21%
Reports, Printing, & Binding	3,403	3,000	3,000	3,000	0	0	0%
Office Supplies	2,438	3,300	3,361	3,361	0	61	2%
Other Sup - Operating	1,223	2,824	2,824	2,824	0	0	0%
Other Sup - Maintenance	56,109	37,750	37,750	37,750	0	0	0%
Other Sup - Parks/Open Space	7,769	24,200	27,200	24,200	0	0	0%
Other Supplies - Welding	17,350	15,000	17,500	15,000	0	0	0%
Other Sup - Traffic Paint	215	2,196	3,533	3,533	0	1,337	61%
Other Sup - Sign Material	19,767	29,224	30,685	30,685	0	1,461	5%
Other Sup - Pre-Mix Asphalt	97,981	115,536	120,058	115,536	0	0	0%
Other Sup - Culvert/Basin	16,671	34,522	39,049	34,522	0	0	0%
Other Sup - Bridge/Fence	3,328	4,000	5,500	5,500	0	1,500	38%
Other Sup - Loam/Seed	4,213	10,000	10,000	10,000	0	0	0%
Other Sup - Calcium Chloride	7,200	19,198	7,971	7,971	0	(11,227)	-58%
Other Sup - Road Salt	373,456	232,800	244,440	244,440	0	11,640	5%
Other Sup - Safety Equipment	14,414	17,694	20,688	18,000	0	306	2%
Other Sup - Small Tools	21,194	25,900	26,100	26,100	0	200	1%
Other Sup - Gravel	15,827	90,423	94,123	90,500	0	77	0%
Other Sup - MV Repair	90,559	127,000	127,000	105,000	0	(22,000)	-17%



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Other Sup - Equip Repairs	77,692	73,400	75,285	75,285	0	1,885	3%
MV Sup - Tires/Tube/Chain	57,340	50,000	50,000	50,000	0	0	0%
MV Sup - Gas & Oil	170,161	236,240	258,598	228,000	0	(8,240)	-3%
MV Sup - Plow/Grader Blades	18,970	34,379	34,379	34,379	0	0	0%
MV Sup - Other	21,498	38,100	39,350	39,350	0	1,250	3%
Utilities - Water/Sewer	4,981	8,553	6,390	6,390	0	(2,163)	-25%
Comm - Telephone	9,571	11,832	11,040	11,040	0	(792)	-7%
Utilities - Electricity	18,684	25,800	26,400	26,400	0	600	2%
Utilities - Heating Fuel	30,846	30,380	34,560	34,560	0	4,180	14%
Repairs - Buildings	17,625	18,500	18,500	18,500	0	0	0%
Repairs - Vehicles	20,481	30,975	34,150	34,150	0	3,175	10%
Repairs - Equipment	11,204	22,300	22,300	22,300	0	0	0%
Repairs - Radio Equipment	2,430	2,500	2,500	2,500	0	0	0%
Training & Tuition	13,363	17,265	17,265	17,265	0	0	0%
Comm - Postage	305	400	400	400	0	0	0%
Travel-Mileage	430	500	500	500	0	0	0%
Travel-Seminar Costs	114	500	500	500	0	0	0%
Dues & Subscriptions	8,016	5,756	6,106	6,106	0	350	6%
Leachate Hauling	29,429	20,000	19,754	19,754	0	(246)	-1%
Crack Sealing	0	15,000	15,000	15,000	0	0	0%
Guardrail Replacement	5,583	20,000	20,000	10,000	0	(10,000)	-50%
TOTAL	4,481,983	4,778,668	4,920,256	4,836,798	-	58,130	1.22%



City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	2,647,634	2,698,307	2,698,307

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

	FY 19 Staffing Level	FY 20 Staffing Level	Dept. Request	Manager Proposed
Regular Salaries				
Public Services Director	1	1	\$ 102,000	\$ 102,000
Deputy Director	1	1	\$ 80,000	\$ 80,000
City Engineer	1	1	\$ 74,285	\$ 74,285
Operations Manager	1	1	\$ 73,916	\$ 73,916
Fleet Supervisor	1	1	\$ 51,898	\$ 51,898
Highway Supervisors	5	4	\$ 209,822	\$ 209,822
Office Manager	1	1	\$ 53,247	\$ 53,247
Administrative Assistant	1	1	\$ 41,658	\$ 41,658
Project Engineer	1	1	\$ 61,000	\$ 61,000
Excavation Technician	1	1	\$ 41,176	\$ 41,176
Parks Maintenance-Seasonal			\$ 30,000	\$ 30,000
Arborist	2	1	\$ 36,708	\$ 36,708
Building Maintenance Tech I	3	3	\$ 142,698	\$ 142,698
Field/Building Maintenance	0	1	\$ 35,018	\$ 35,018
Equipment Operator	20	0	\$ -	\$ -
Equipment Operator I	9	9	\$ 426,687	\$ 426,687
Equipment Operator II	10	25	\$ 843,892	\$ 843,892
Inventory Technician I	2	2	\$ 88,698	\$ 88,698
Mechanics	6	6	\$ 266,396	\$ 266,396
Welders	1	1	\$ 39,208	\$ 39,208
	67	61	\$ 2,698,307	\$ 2,698,307

Public Works includes Parks, Public Works and Engineering. These staff maintain 26 plow routes, 535 lane miles, 14 Parks, 17 Cemeteries, 9 Athletic Facilities and manage 4 million dollars' worth of construction projects.

Line Items		Last Year	Dept. Request	Manager Proposed
Longevity Bonus	Total	3,100	2,000	2,000
Educational Incentive	Total	8,100	8,100	8,100
Sick Leave Incentive	Total	9,150	9,150	9,150
Uniform Allowance	Total	37,001	37,001	37,001

Estimated Detail of Longevity Bonus

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Longevity Bonus		
Employee Longevity bonuses	\$ 2,000	\$ 2,000
	\$ 2,000	\$ 2,000

Estimated Detail of Educational Incentive

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Educational Incentive		
In order to encourage on-going skill development, the City funds an annual incentive for employees who obtain CEU endorsements.	\$ 8,100	\$ 8,100
	\$ 8,100	\$ 8,100

Estimated Detail of Sick Leave Incentive

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Sick Leave Incentive		
In order to reduce sick leave usage, the city provides employees one vacation day for every three consecutive months of service.	\$ 9,150	\$ 9,150
	\$ 9,150	\$ 9,150

Estimated Detail of Uniform Allowance

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Uniform Allowance		
Uniforms and protective gear are provided in accordance with the collective bargaining agreement.	\$ 37,001	\$ 37,001
	\$ 37,001	\$ 37,001



City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Safety Compliance	Total	10,990	9,090	9,090
OT - Regular	Total	34,417	36,503	36,503
OT - Winter Road Maintenance	Total	195,650	200,748	200,748
OT - Fleet Services	Total	1,000	1,000	1,000

Estimated Detail of Safety Compliance

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Safety Compliance		
This account funds pre-employment physicals, Hepatitis testing, Hearing Tests, respiratory fit tests, and disability assessments.	\$ 9,090	\$ 9,090
	\$ 9,090	\$ 9,090

Estimated Detail of OT - Regular

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Regular		
This account funds call-outs for weather related emergencies; sink holes, street flooding, trees down etc. Also includes special events and voting set up.	\$ 36,503	\$ 36,503
	\$ 36,503	\$ 36,503

Estimated Detail of OT - Winter Road Maintenance

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Winter Road Maintenance		
This account funds overtime for snow plowing, sanding and snow removal.	\$ 200,748	\$ 200,748
	\$ 200,748	\$ 200,748

Estimated Detail of OT - Fleet Services

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Fleet Services		
Overtime occurs periodically throughout the year as needed to keep the City fleet operational.	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000

City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Sand Removal	Total	1,518	1,548	1,548
PS - General	Total	181,300	181,300	181,300
PS - Water Quality Monitoring	Total	22,000	22,000	22,000
PS - Recording Fee	Total	250	250	250

Estimated Detail of OT - Sand Removal

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
OT - Sand Removal		
Overtime is incurred while removing winter sand accumulations within the urban areas.	\$ 1,548	\$ 1,548
	\$ 1,548	\$ 1,548

Estimated Detail of PS - General

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - General		
This account covers services that are contracted out.	\$ 181,300	\$ 181,300
	\$ 181,300	\$ 181,300

Estimated Detail of PS - Water Quality Monit

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Water Quality Monitoring		
This account funds State mandated water quality monitoring of the closed Ash landfill and Gracelawn Road area landfill.	\$ 22,000	\$ 22,000
	\$ 22,000	\$ 22,000

Estimated Detail of PS - Recording Fee

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Recording Fee		
This account funds the recording of deeds and plans at the County Registry of Deeds.	\$ 250	\$ 250
	\$ 250	\$ 250



City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
PS - Snow Removal	Total	9,000	9,000	9,000
PS - Tree Removal	Total	12,315	10,500	10,500
PS - Centerline Striping	Total	148,296	180,000	180,000
Reports, Printing, & Binding	Total	3,000	3,000	3,000
Office Supplies	Total	3,300	3,361	3,361

Estimated Detail of PS - Snow Removal

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Snow Removal		
Funds rental of a bulldozer for pushing snow during snow removal operations.	\$ 9,000	\$ 9,000
	\$ 9,000	\$ 9,000

Estimated Detail of PS - Tree Removal

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Tree Removal		
Funds the rental of a bucket truck for tree removals in and around inaccessible areas as needed.	\$ 10,500	\$ 10,500
	\$ 10,500	\$ 10,500

Estimated Detail of PS - Centerline Striping

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - Centerline Striping		
Funds contractual services for painting traffic control markings.	\$ 180,000	\$ 180,000
	\$ 180,000	\$ 180,000

Estimated Detail of Reports, Printing, & Bind

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Reports, Printing, & Binding		
Funds printing costs for items that cannot be done in house.	\$ 3,000	\$ 3,000
	\$ 3,000	\$ 3,000

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Office Supplies		
General Office supplies	\$ 3,361	\$ 3,361
	\$ 3,361	\$ 3,361

City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Operating	Total	2,824	2,824	2,824
Other Sup - Maintenance	Total	37,750	37,750	37,750
Other Sup - Parks/Open Spaces	Total	24,200	27,200	24,200
Other Supplies - Welding	Total	15,000	17,500	15,000

Estimated Detail of Other Sup - Operating

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Operating		
Funds small tools primarily used for vehicle and building maintenance.	\$ 2,824	\$ 2,824
	\$ 2,824	\$ 2,824

Estimated Detail of Other Sup - Maintenance

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Maintenance		
Funds non-vehicle supplies for Highway, Parks and Fleet Services maintenance.	\$ 37,750	\$ 37,750
	\$ 37,750	\$ 37,750

Estimated Detail of Other Sup - Parks/Open Spaces

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Parks/Open Spaces		
Funds non-vehicle supplies necessary for parks maintenance.	\$ 27,200	\$ 24,200
	\$ 27,200	\$ 24,200

Estimated Detail of Other Supplies - Welding

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Supplies - Welding		
Funds operational supplies that are used by the Fleet Welding shop.	\$ 17,500	\$ 15,000
	\$ 17,500	\$ 15,000

City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Traffic Paint	Total	2,196	3,533	3,533
Other Sup - Sign Material	Total	29,224	30,685	30,685
Other Sup - Pre-Mix Asphalt	Total	115,536	120,058	115,536
Other Sup - Culvert/Basin	Total	34,522	39,049	34,522

Estimated Detail of Other Sup - Traffic Paint

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Traffic Paint		
Funds materials used to mark parking stalls, parking garage, handicap stalls, traffic islands and lines to indicate catch basin locations, etc	\$ 3,533	\$ 3,533
	\$ 3,533	\$ 3,533

Estimated Detail of Other Sup - Sign Material

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Sign Material		
Funds materials used to produce street signs, miscellaneous signs, folding signs and barricades.	\$ 30,685	\$ 30,685
	\$ 30,685	\$ 30,685

Estimated Detail of Other Sup - Pre-Mix Asphalt

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Pre-Mix Asphalt		
Asphalt patch material is used annually to repair potholes and deteriorated pavement along streets, roads and sidewalks.	\$ 120,058	\$ 115,536
	\$ 120,058	\$ 115,536

Estimated Detail of Other Sup - Culvert/Basin

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Culvert/Basin		
Funds the cost of supplies, maintenance and repairs of drainage facilities.	\$ 39,049	\$ 34,522
	\$ 39,049	\$ 34,522



City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Bridge/Fence	Total	4,000	5,500	5,500
Other Sup - Loam/Seed	Total	10,000	10,000	10,000
Other Sup - Calcium Chloride	Total	19,198	7,971	7,971
Other Sup - Road Salt	Total	232,800	244,440	244,440

Estimated Detail of Other Sup - Bridge/Fence

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Bridge/Fence		
Striping Paving Projects	\$ 5,500	\$ 5,500
	\$ 5,500	\$ 5,500

Estimated Detail of Other Sup - Loam/Seed

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Loam/Seed		
Striping Paving Projects	\$ 10,000	\$ 10,000
	\$ 10,000	\$ 10,000

Estimated Detail of Other Sup - Calcium Chloride

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Calcium Chloride		
Striping Paving Projects	\$ 7,971	\$ 7,971
	\$ 7,971	\$ 7,971

Estimated Detail of Other Sup - Road Salt

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Road Salt		
Striping Paving Projects	\$ 244,440	\$ 244,440
	\$ 244,440	\$ 244,440

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Safety Equipment	Total	17,694	20,688	18,000
Other Sup - Small Tools	Total	25,900	26,100	26,100
Other Sup - Gravel	Total	90,423	94,123	90,500
Other Sup - MV Repair	Total	127,000	127,000	105,000

Estimated Detail of Other Sup - Safety Equip

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Safety Equipment		
Funds safety equipment required by OSHA, insurance carrier and other.	\$ 20,688	\$ 18,000
	\$ 20,688	\$ 18,000

Estimated Detail of Other Sup - Small Tools

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Small Tools		
Funds the cost of small tools that are used by various divisions.	\$ 26,100	\$ 26,100
	\$ 26,100	\$ 26,100

Estimated Detail of Other Sup - Gravel

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - Gravel		
Funds winter sand, gravel, crushed stone and rip-pap for road repairs and drainage projects.	\$ 94,123	\$ 90,500
	\$ 94,123	\$ 90,500

Estimated Detail of Other Sup - MV Repair

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup - MV Repair		
Funds materials and parts used in the repair of motor vehicles.	\$ 127,000	\$ 105,000
	\$ 127,000	\$ 105,000



City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Equip Repairs	Total	73,400	75,285	75,285
MV Sup - Tires/Tube/Chain	Total	50,000	50,000	50,000
MV Sup - Gas & Oil	Total	236,240	258,598	228,000
MV Sup - Plow/Grader Blades	Total	34,379	34,379	34,379
MV Sup - Other	Total	38,100	39,350	39,350

Estimated Detail of Other Sup - Equip Repairs

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Other Sup - Equip Repairs			
Funds in-house repairs to construction equipment.		\$ 75,285	\$ 75,285
		\$ 75,285	\$ 75,285

Estimated Detail of MV Sup - Tires/Tube/Chain

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
MV Sup - Tires/Tube/Chain			
Funds for all department vehicles and equipment.		\$ 50,000	\$ 50,000
		\$ 50,000	\$ 50,000

Estimated Detail of MV Sup - Gas & Oil

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
MV Sup - Gas & Oil			
Funds purchase of motor vehicle gas and oil and heating fuel.		\$ 258,598	\$ 228,000
		\$ 258,598	\$ 228,000

Estimated Detail of MV Sup - Plow/Grader Blades

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
MV Sup - Plow/Grader Blades			
Funds plow and grader blades and accessories that are required.		\$ 34,379	\$ 34,379
		\$ 34,379	\$ 34,379

Estimated Detail of MV Sup - Other

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
MV Sup - Other			
Funds all other supplies such as batteries, plugs, filters, lights, etc.		\$ 39,350	\$ 39,350
		\$ 39,350	\$ 39,350

City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Utilities - Water/Sewer	Total	8,553	6,390	6,390
Comm - Telephone	Total	11,832	11,040	11,040
Utilities - Electricity	Total	25,800	26,400	26,400
Utilities - Heating Fuel	Total	30,380	34,560	34,560
Repairs - Buildings	Total	18,500	18,500	18,500

Estimated Detail of Utilities - Water/Sewer

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Utilities - Water/Sewer		
Park bench/Trash Receptical Replacement	\$ 6,390	\$ 6,390
	\$ 6,390	\$ 6,390

Estimated Detail of Comm - Telephone

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Comm - Telephone		
All welding supplies	\$ 11,040	\$ 11,040
	\$ 11,040	\$ 11,040

Estimated Detail of Utilities - Electricity

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Utilities - Electricity		
All welding supplies	\$ 26,400	\$ 26,400
	\$ 26,400	\$ 26,400

Estimated Detail of Utilities - Heating Fuel

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Utilities - Heating Fuel		
All welding supplies	\$ 34,560	\$ 34,560
	\$ 34,560	\$ 34,560

Estimated Detail of Repairs - Buildings

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Buildings		
All welding supplies	\$ 18,500	\$ 18,500
	\$ 18,500	\$ 18,500

City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Vehicles	Total	30,975	34,150	34,150
Repairs - Equipment	Total	22,300	22,300	22,300
Repairs - Radio Equipment	Total	2,500	2,500	2,500
Training & Tuition	Total	17,265	17,265	17,265

Estimated Detail of Repairs - Vehicles

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Vehicles		
Funds repairs that are contracted out	\$ 34,150	\$ 34,150
	\$ 34,150	\$ 34,150

Estimated Detail of Repairs - Equipment

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Equipment		
Funds repairs that are contracted out	\$ 22,300	\$ 22,300
	\$ 22,300	\$ 22,300

Estimated Detail of Repairs - Radio Equipment

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Radio Equipment		
Funds repairs and modifications to the radio system used by PW.	\$ 2,500	\$ 2,500
	\$ 2,500	\$ 2,500

Estimated Detail of Training & Tuition

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Training & Tuition		
Funds registration fees for seminars and classes for staff.	\$ 17,265	\$ 17,265
	\$ 17,265	\$ 17,265

City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Comm - Postage	Total	400	400	400
Travel-Mileage	Total	500	500	500
Travel-Seminar Costs	Total	500	500	500
Dues & Subscriptions	Total	5,756	6,106	6,106

Estimated Detail of Comm - Postage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Comm - Postage		
Funds postage and stamps.	\$ 400	\$ 400
	\$ 400	\$ 400

Estimated Detail of Travel-Mileage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel-Mileage		
Reimbursement for use of personal vehicle.	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of Travel-Seminar Costs

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel-Seminar Costs		
Funds conference meeting and seminar costs.	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Dues & Subscriptions		
Funds subscriptions, annual professional dues.	\$ 6,106	\$ 6,106
	\$ 6,106	\$ 6,106



City of Auburn Public Works

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Leachate Hauling	Total	20,000	19,754	19,754
Crack Sealing	Total	15,000	15,000	15,000
Guardrail Replacement	Total	20,000	20,000	10,000

Estimated Detail of Leachate Hauling

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Leachate Hauling		
Funds DEP mandated cost to dispose of leachate from the ash landfill.	\$ 19,754	\$ 19,754
	\$ 19,754	\$ 19,754

Estimated Detail of Crack Sealing

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Crack Sealing		
Crack sealing increases the lifespan of asphalt pavement.	\$ 15,000	\$ 15,000
	\$ 15,000	\$ 15,000

Estimated Detail of Guardrail Replacement

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Guardrail Replacement		
Guardrail Replacement	\$ 20,000	\$ 10,000
	\$ 20,000	\$ 10,000



City of Auburn

Recreation Combined

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Recreation and Sports Facilities (including NSBA and Ingersoll Turf Facility)</i>							
Regular Salaries	528,451	537,999	594,790	594,790	0	56,791	11%
Sal-Rec Part-Time	24,124	19,000	46,000	27,000	0	8,000	42%
NSB-Part Time	16,160	20,000	22,000	22,000		2,000	10%
Ingersoll-Part Time	10,988	10,000	12,000	12,000		2,000	20%
Fringe Benefits-NSB & Turf	124,178	120,530	123,530	120,530		0	0%
Longevity Bonus	0	0	300	300	0	300	0%
OT-Regular	30	2,276	2,276	2,276	0	0	0%
PS - General	17,913	15,738	18,822	18,822	0	3,084	20%
PS-Security	1,934	2,000	2,000	2,000		0	0%
PS-Drug Testing	886	400	400	400		0	0%
PS-Solid Waste Disposal	588	775	600	600		(175)	-23%
Medical Supplies	298	300	300	300	0	0	0%
Office Supplies	3,543	7,500	8,500	7,500	0	0	0%
Other Sup-Janitorial	3,704	7,500	8,500	7,500	0	0	0%
Other Sup-Operating	64,283	38,000	70,000	55,000	0	17,000	45%
Other Sup - Maintenance	2,386	2,350	2,350	2,350	0	0	0%
Safety Equipment	3,640	2,000	4,000	4,000		2,000	100%
Program Expenses	37,727	27,220	36,000	36,000		8,780	32%
MV Sup-Tires/Tube/Chain	0	250	500	500	0	250	100%
MV Sup-Gas & Oil	567	1,125	1,125	1,125	0	0	0%
Water/Sewer	59,801	39,400	57,100	57,100	0	17,700	45%
Telephone	8,645	9,540	9,590	9,590	0	50	1%
Electricity	193,603	193,590	183,590	183,590	0	(10,000)	-5%
Cable	573	1,000	1,000	1,000		0	0%
Natural Gas	64,561	68,870	77,976	77,976	0	9,106	13%
Diesel Fuel	0	600	600	600		0	0%
Bottled Gas	1,779	2,000	2,000	2,000		0	0%
Repairs - Buildings	21,949	25,350	53,350	53,350	0	28,000	110%
Repairs - Vehicles	1,184	15,800	1,000	1,000	0	(14,800)	-94%
Repairs - Equipment	23,860	2,000	1,000	1,000	0	(1,000)	-50%
Repairs - Maintenance Contr	5,284	2,915	2,915	2,915	0	0	0%
Lease	506,484	507,000	-	-	-	(507,000)	-100%
Advertising	1,047	15,000	9,000	9,000		(6,000)	-40%
Training & Tuition	1,813	4,300	7,600	5,800	0	1,500	35%
Comm - Postage	468	600	600	600	0	0	0%
Travel-Mileage	200	400	700	700	0	300	75%
Insurance Premiums	21,224	31,005	25,000	25,000		(6,005)	-19%
Dues & Subscriptions	9,061	7,427	10,050	8,300	0	873	12%
Capital Outlay	17,056	55,000	87,500	40,000		(15,000)	-27%
Community Programs	23,300	53,000	58,000	53,000	0	0	0%
TOTAL	1,803,292	1,849,760	1,542,564	1,447,514	-	(402,246)	-21.7%

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	203,529	258,610	258,610
Sal-Rec Part-Time	Total	19,000	46,000	27,000
Longevity Bonus	Total	-	300	300
OT-Regular	Total	2,276	2,276	2,276

Estimated Detail of Regular Salaries

Actual expenses may vary according to changing circumstances

Regular Salaries	Staff		
Recreation Director (50% NSBA, 40% GF, 10% Ingersoll)	1	\$ 96,000	\$ 96,000
Deputy Director (50% NSBA, 40% GF, 10% Ingersoll)	1	\$ 80,000	\$ 80,000
Recreation Superintendent (60% GF, 40% Ingersoll)	1	\$ 68,000	\$ 68,000
Executive Assistant (40% NSBA, 40% GF, 20% Ingersoll)	1	\$ 48,009	\$ 48,009
Operations Manager (100% NSBA)	1	\$ 60,000	\$ 60,000
Arena Facilities Supervisor (100% NSBA)	1	\$ 43,697	\$ 43,697
Arena Ice Maintenance (100% NSBA)	1	\$ 35,714	\$ 35,714
Office Mgr w/fringe (37% GF, 30% NSBA, 15% Ingersoll, 18% SR)	1	\$ 36,075	\$ 36,075
Facility Maintenance	1	\$ 33,150	\$ 33,150
Recreation Program Specialist	2	\$ 75,101	\$ 75,101
Recreation Program Specialist w/fringe	1	\$ 55,460	\$ 55,460
(25% GF, 25% SR, 50% Turf)	12	\$ 631,206	\$ 631,206
Ingeroll Turf Offset		\$ (87,543)	\$ (87,543)
Norway Savings Offset		\$ (248,637)	\$ (248,637)
Special Revene-Adult Leagues		\$ (36,416)	\$ (36,416)
		\$ 258,610	\$ 258,610

Estimated Detail of Sal-Rec Part-Time

Actual expenses may vary according to changing circumstances

Sal-Rec Part-Time	Dept. Request	Manager Proposed
Hasty/Senior Building Supervisors	\$ 19,000	\$ -
Part-Time Custodians	\$ 12,000	\$ 12,000
Senior Part Time Programmer	\$ 15,000	\$ 15,000
	\$ 46,000	\$ 27,000

Estimated Detail of Longevity Bonus

Actual expenses may vary according to changing circumstances

Longevity Bonus	Dept. Request	Manager Proposed
Longevity Bonus	\$ 300	\$ 300
	\$ 300	\$ 300

Estimated Detail of OT-Regular

Actual expenses may vary according to changing circumstances

OT-Regular	Dept. Request	Manager Proposed
OT-Regular	\$ 2,276	\$ 2,276
	\$ 2,276	\$ 2,276

Line Items		Last Year	Dept. Request	Manager Proposed
PS - General	Total	6,578	7,662	7,662
Medical Supplies	Total	300	300	300
Office Supplies	Total	3,500	4,500	3,500
Other Sup-Janitorial	Total	4,000	5,000	4,000

Estimated Detail of PS - General

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
PS - General		
This account funds the registration system, and various maintenance agreements for systems and copiers	\$ 7,662	\$ 7,662
	\$ 7,662	\$ 7,662

Estimated Detail of Medical Supplies

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Medical Supplies		
Medical Supplies for staff and program participants	\$ 300	\$ 300
	\$ 300	\$ 300

Estimated Detail of Office Supplies

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Office Supplies		
General office supplies	\$ 4,500	\$ 3,500
	\$ 4,500	\$ 3,500

Estimated Detail of Other Sup-Janitorial

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup-Janitorial		
Janitorial supplies	\$ 5,000	\$ 4,000
	\$ 5,000	\$ 4,000

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup-Operating	Total	11,000	5,000	5,000
Other Sup - Maintenance	Total	2,350	2,350	2,350
MV Sup-Tires/Tube/Chain	Total	250	500	500
MV Sup-Gas & Oil	Total	1,125	1,125	1,125

Estimated Detail of Other Sup-Operating

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Other Sup-Operating		
This account includes table and chair replacements, holiday decorations sports equipment and staff clothing	\$ 5,000	\$ 5,000
	\$ 5,000	\$ 5,000

Estimated Detail of Other Sup - Maintenance

	Dept. Request	Manager Proposed
Other Sup - Maintenance		
Maintenance supplies, annual gym floor cleaning and Hasty tile floors	\$ 2,350	\$ 2,350
	\$ 2,350	\$ 2,350

Estimated Detail of MV Sup-Tires/Tube/Chain

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
MV Sup-Tires/Tube/Chain		
Department vehicles	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of MV Sup-Gas & Oil

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
MV Sup-Gas & Oil		
Departmental Vehicles	\$ 1,125	\$ 1,125
	\$ 1,125	\$ 1,125



City of Auburn

Recreation & Sports Facilities

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Water/Sewer	Total	13,900	15,000	15,000
Telephone	Total	3,140	3,190	3,190
Electricity	Total	15,590	\$ 15,590	\$ 15,590
Natural Gas	Total	26,450	\$ 34,976	\$ 34,976

Estimated Detail of Water/Sewer

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Water/Sewer		
Festival Plaza, Hasty, Senior Center, Pond Bldg and Pettengill Irrigation.	\$ 15,000	\$ 15,000
	\$ 15,000	\$ 15,000

Estimated Detail of Telephone

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Telephone		
Cellular and Land line phones	\$ 3,190	\$ 3,190
	\$ 3,190	\$ 3,190

Estimated Detail of Electricity

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Electricity		
Festival Plaza, Hasty, Senior Center, Pond Bldg and Tot Lot.	\$ 15,590	\$ 15,590
	\$ 15,590	\$ 15,590

Estimated Detail of Natural Gas

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Natural Gas		
Hasty , Hasty kitchen (propane), Senior center and Kitchen, Pond Bldg	\$ 34,976	\$ 34,976
	\$ 34,976	\$ 34,976

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Buildings	Total	9,350	9,350	9,350
Repairs - Vehicles	Total	800	1,000	1,000
Repairs - Equipment	Total	1,000	1,000	1,000
Repairs - Maintenance Contract	Total	2,915	2,915	2,915

Estimated Detail of Repairs - Buildings

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Buildings		
Building and Signage repairs	\$ 9,350	\$ 9,350
	\$ 9,350	\$ 9,350

Estimated Detail of Repairs - Vehicles

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Vehicles		
Departmental Vehicles	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000

Estimated Detail of Repairs - Equipment

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Equipment		
General repairs	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000

Estimated Detail of Repairs - Maintenance Contract

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Repairs - Maintenance Contract		
Fire extinguishers, furnace cleaning & maintenance, pond building winterization.	\$ 2,915	\$ 2,915
	\$ 2,915	\$ 2,915

Line Items		Last Year	Dept. Request	Manager Proposed
Training & Tuition	Total	2,500	3,800	2,500
Comm - Postage	Total	350	350	350
Travel-Mileage	Total	200	500	500
Dues & Subscriptions	Total	1,527	2,750	2,000

Estimated Detail of Training & Tuition

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Training & Tuition		
Conferences and professional development for staff	\$ 3,800	\$ 2,500
	\$ 3,800	\$ 2,500

Estimated Detail of Comm - Postage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Comm - Postage		
Postage	\$ 350	\$ 350
	\$ 350	\$ 350

Estimated Detail of Travel-Mileage

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Travel-Mileage		
Reimbursement for use of personal vehicles for city business	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of Dues & Subscriptions

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Dues & Subscriptions		
Funds due to professional organizations and subscriptions for various publications.	\$ 2,750	\$ 2,000
	\$ 2,750	\$ 2,000



City of Auburn

Recreation & Sports Facilities

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Community Programs	Total	53,000	58,000	5,000

Estimated Detail of Community Programs

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Community Programs		
Liberty Festival	\$ 10,000	\$ 10,000
Arts & Culture	\$ 5,000	\$ 5,000
Snowmobile Club matching grant money	\$ 3,000	\$ 3,000
Senior Programming	\$ 5,000	\$ 5,000
Farmers Market	\$ 5,000	\$ 5,000
PAL Center	\$ 25,000	\$ 25,000
New Programming	\$ 5,000	\$ -
	\$ 58,000	\$ 53,000

Projected Revenues and Expenses for F20

Actual expenses may vary according to changing circumstances

Ingersoll Turf Facility

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
Total Revenues	\$ 209,921	\$ 225,040	\$ 230,000	\$ 230,000
Total Expenses	\$ 144,727	\$ 222,705	\$ 210,233	\$ 210,233
Profit (Loss)	\$ 65,194	\$ 2,335	\$ 19,767	\$ 19,767

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
Ingersoll Turf Facility Revenue Summary				
Sponsorships	\$ 15,750	\$ 20,500	\$ 25,000	\$ 25,000
Batting Cages	\$ 13,832	\$ 12,240	\$ 13,000	\$ 13,000
Programs	\$ 78,432	\$ 90,000	\$ 90,000	\$ 90,000
Rental Income	\$ 101,907	\$ 102,300	\$ 102,000	\$ 102,000
	\$ 209,921	\$ 225,040	\$ 230,000	\$ 230,000

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
Ingersoll Turf Facility Expense Summary				
Regular Salaries	\$ 63,736	\$ 89,470	\$ 87,543	\$ 87,543
Part-time Salaries	\$ 10,988	\$ 10,000	\$ 12,000	\$ 12,000
Health Insurance	\$ 10,547	\$ 12,000	\$ 12,000	\$ 12,000
FICA/Medicare	\$ 6,449	\$ 4,780	\$ 4,780	\$ 4,780
ICMA Retirement	\$ 3,796	\$ 3,750	\$ 3,750	\$ 3,750
Advertising	\$ 225	\$ 2,000	\$ 1,000	\$ 1,000
PS-Gen/Professional	\$ 4,330	\$ 4,160	\$ 4,160	\$ 4,160
Repairs-Building	\$ 2,073	\$ 12,000	\$ 12,000	\$ 12,000
Repairs-Maintenance	\$ 2,131	\$ -		
Training & Tuition	\$ -	\$ 800	\$ 800	\$ 800
Travel-Mileage Reimbursement	\$ -	\$ 200	\$ 200	\$ 200
Subscriptions & Dues	\$ 96	\$ 300	\$ 300	\$ 300
Office Supplies	\$ 220	\$ 1,000	\$ 1,000	\$ 1,000
Janitorial Supplies	\$ 580	\$ 3,500	\$ 3,500	\$ 3,500
Program Expenses	\$ 18,760	\$ 15,220	\$ 17,000	\$ 17,000
Telephone	\$ 1,398	\$ 1,400	\$ 1,400	\$ 1,400
Water/Sewer	\$ 2,109	\$ 2,000	\$ 2,100	\$ 2,100
Natural Gas	\$ 10,381	\$ 18,920	\$ 13,000	\$ 13,000
Electricity	\$ 6,908	\$ 8,000	\$ 8,000	\$ 8,000
Diesel Fuel	\$ -	\$ 600	\$ 600	\$ 600
Postage	\$ -	\$ 100	\$ 100	\$ 100
Insurance Premiums	\$ -	\$ 2,505		
Capital Outlay	\$ -	\$ 30,000	\$ 25,000	\$ 25,000
	\$ 144,727	\$ 222,705	\$ 210,233	\$ 210,233

Projected Revenues and Expenses for FY20

Actual expenses may vary according to changing circumstances

Norway Savings Bank Arena

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
Total Revenues	\$ 922,554	\$ 1,244,000	\$ 1,104,000	\$ 1,146,500
Total Expenses	\$ 1,317,325	\$ 1,242,425	\$ 850,287	\$ 783,287
Profit (Loss)	\$ (394,771)	\$ 1,575	\$ 253,713	\$ 363,213

NSB Arena Revenue Summary

Revenues

Ice Rental Revenue

Gladiators	\$ 225,724	\$ 315,000	\$ 245,000	\$ 245,000
Edward Little	\$ 21,580	\$ 22,000	\$ 22,000	\$ 22,000
Red Hornets	\$ 16,568	\$ 22,000	\$ 18,000	\$ 18,000
St Doms (Boys & Girls)	\$ 45,159	\$ 46,000	\$ 46,000	\$ 46,000
Poland/Gray New Gloucester	\$ 18,830	\$ 18,000	\$ 19,000	\$ 19,000
Central Maine Community College	\$ 14,123	\$ 18,000	\$ 18,000	\$ 18,000
SMMHL	\$ 4,230	\$ 3,000	\$ 5,000	\$ 5,000
Adult Leagues	\$ 119,030	\$ 135,000	\$ 120,000	\$ 120,000
HS/MS Other	\$ 30,061	\$ 10,000	\$ 10,000	\$ 10,000
Twin City Thunder		\$ 45,000	\$ 90,000	\$ 90,000
Camps/Clinics	\$ 41,278	\$ 50,000	\$ 45,000	\$ 50,000
Tournaments	\$ 45,544	\$ 50,000	\$ 50,000	\$ 55,000
Private Rentals	\$ 35,831	\$ 80,000	\$ 50,000	\$ 60,000
Public Skate	\$ 19,907	\$ 20,000	\$ 20,000	\$ 25,000
Shinny Hockey	\$ 6,980	\$ 10,000	\$ 7,500	\$ 7,500
Programs	\$ 18,212	\$ 30,000	\$ 20,000	\$ 20,000
Fundraising Program	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
Non Ice and Facility Rental	\$ 31,143	\$ 30,000	\$ 50,000	\$ 65,000
Skate Rentals	\$ 5,674	\$ 5,000	\$ 5,000	\$ 7,500
Concession	\$ 10,985	\$ 16,500	\$ 16,500	\$ 16,500
Vending Machines	\$ 8,850	\$ 9,000	\$ 9,000	\$ 9,000
Pro Shop	\$ 7,027	\$ 8,500	\$ 7,000	\$ 7,000
Sponsorships	\$ 195,818	\$ 300,000	\$ 230,000	\$ 230,000
	\$ 922,554	\$ 1,244,000	\$ 1,104,000	\$ 1,146,500



City of Auburn NSB Arena

Fiscal Year 2020
Proposed 4.15.2019

Line Items	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
NSB Arena Expenditures	\$ 1,317,325	1,242,425	850,287	783,287
NSB Arena Expense Summary	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
<u>Expenses</u>				
Regular Salaries (including fringe)	\$ 244,049	\$ 245,000	\$ 248,637	\$ 248,637
Part-time Salaries	\$ 16,160	\$ 20,000	\$ 22,000	\$ 22,000
Programs	\$ 18,967	\$ 12,000	\$ 19,000	\$ 19,000
Health Insurance	\$ 62,977	\$ 60,000	\$ 63,000	\$ 60,000
FICA/Medicare	\$ 20,454	\$ 20,000	\$ 20,000	\$ 20,000
MEPERS	\$ 19,955	\$ 20,000	\$ 20,000	\$ 20,000
Advertising	\$ (2,700)	\$ 5,000	\$ 3,000	\$ 3,000
PS-Gen/Professional	\$ 6,867	\$ 5,000	\$ 7,000	\$ 7,000
PS-Drug Testing	\$ 886	\$ 400	\$ 400	\$ 400
PS-Solid Waste Disposal	\$ 588	\$ 775	\$ 600	\$ 600
Repairs-Buildings	\$ 13,492	\$ 4,000	\$ 32,000	\$ 32,000
Repairs-Vehicles	\$ 779	\$ 15,000	\$ -	\$ -
Repairs-Equipment	\$ 23,025	\$ 1,000	\$ -	\$ -
Lease	\$ 506,484	\$ 507,000	\$ -	\$ -
PS-Security	\$ 1,934	\$ 2,000	\$ 2,000	\$ 2,000
Training & Tuition	\$ 103	\$ 1,000	\$ 3,000	\$ 2,500
Subscriptions & Dues	\$ 6,863	\$ 5,600	\$ 7,000	\$ 6,000
Office Supplies	\$ 818	\$ 3,000	\$ 3,000	\$ 3,000
Operating Supplies	\$ 64,283	\$ 27,000	\$ 65,000	\$ 50,000
Advertising Signs	\$ 3,522	\$ 8,000	\$ 5,000	\$ 5,000
Safety Equipment	\$ 3,640	\$ 2,000	\$ 4,000	\$ 4,000
Telephone	\$ 5,020	\$ 5,000	\$ 5,000	\$ 5,000
Cable	\$ 573	\$ 1,000	\$ 1,000	\$ 1,000
Water/Sewer	\$ 49,195	\$ 23,500	\$ 40,000	\$ 40,000
Natural Gas	\$ 37,325	\$ 23,500	\$ 30,000	\$ 30,000
Electricity	\$ 171,923	\$ 170,000	\$ 160,000	\$ 160,000
Bottled Gas	\$ 1,779	\$ 2,000	\$ 2,000	\$ 2,000
Postage	\$ 84	\$ 150	\$ 150	\$ 150
Insurance Premiums	\$ 21,224	\$ 28,500	\$ 25,000	\$ 25,000
Operating Capital	\$ 17,056	\$ 25,000	\$ 62,500	\$ 15,000
	\$ 1,317,325	\$ 1,242,425	\$ 850,287	\$ 783,287



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Solid Waste</i>							
Solid Waste Disposal	450,022	509,835	525,130	451,000	0	(58,835)	-12%
Solid Waste Collection	417,457	477,178	585,000	578,500	0	101,322	21%
Advertising	0	1,000	1,000	1,000	0	0	0%
TOTAL	867,479	988,013	1,111,130	1,030,500	-	42,487	4.3%

City of Auburn Solid Waste

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Solid Waste Disposal	Total	509,835	525,130	451,000
Solid Waste Collection	Total	477,178	585,000	578,500
Advertising	Total	1,000	1,000	1,000

Estimated Detail of Solid Waste Disposal

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Solid Waste Disposal		
Auburn Curbside Waste Disposal (MMWAC)		\$ 370,000
Recycling Disposal		\$ 75,000
Hazardous Materials		\$ 6,000
	\$ 525,130	\$ 451,000

Estimated Detail of Solid Waste Collection

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Solid Waste Collection		
Solid Waste Collection	\$ 465,000	\$ 460,000
Recycling Collection	\$ 120,000	\$ 118,500
	\$ 585,000	\$ 578,500

Estimated Detail of ###

Actual expenses may vary according to changing circumstances

	Dept. Request	Manager Proposed
Advertising	\$ 1,000	\$ 1,000

Line Item Narrative

Solid Waste Disposal: This account funds the costs of the City's solid waste disposal program. This year's program costs are based on the MMWAC tip fee of \$43 per ton for solid waste. Included in this year's budget request is HHW Program, wood chipping, hauling, Universal Waste disposal. Spring clean-up is included.

Solid Waste Collection: The amounts reflect the new solid waste contract.



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<i>Water & Sewer</i>							
Catch Basin Maintenance Fee	12,500	12,500	12,500	12,500	0	0	0%
Public Fire Protection Fee	632,716	632,716	632,716	632,716	0	0	0%
TOTAL	645,216	645,216	645,216	645,216	-	-	0.0%



City of Auburn Water & Sewer

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
Catch Basin Maintenance Fee	Total	12,500	12,500	12,500
Public Fire Protection Fee	Total	632,716	632,716	632,716

Estimated Detail of Catch Basin Maintenance Fee

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Catch Basin Maintenance Fee			
Paid to Auburn Water & Sewer District		\$ 12,500	\$ 12,500
		\$ 12,500	\$ 12,500

Estimated Detail of Public Fire Protection Fee

Actual expenses may vary according to changing circumstances

		Dept. Request	Manager Proposed
Public Fire Protection Fee			
Paid to Auburn Water & Sewer District		\$ 632,716	\$ 632,716
		\$ 632,716	\$ 632,716

Line Item Narrative

Catch Basin Mainenance Fee: The City's catch basins drain into the sanitary sewer. As we continue our stormwater separation projects, this fee should decrease. There are about 400 catch basins that are still connected.

Public Fire Protection Fee: This fee is paid to the Auburn Water & Sewer District for the water that is ready and available from the hydrants, for fire suppression.



City of Auburn

Master List

Fiscal Year 2020
Proposed 4.15.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Workers Compensation						-	
WC Operating Transfer	555,164	581,360	664,910	637,910	0	56,550	10%
TOTAL	555,164	581,360	664,910	637,910	-	56,550	9.7%



City of Auburn Workers Compensation

Fiscal Year 2020
Proposed 4.15.2019

Line Items		Last Year	Dept. Request	Manager Proposed
WC Operating Transfer	Total	581,360	664,910	637,910

Estimated Detail of WC Operating Transfer

Actual expenses may vary according to changing circumstances

WC Operating Transfer	Dept. Request	Manager Proposed
<u>Expenses</u>		
Salaries	\$ 28,000	\$ 26,000
Operating Supplies	\$ 300	\$ 300
Training and Tuition	\$ 200	\$ 200
Mileage	\$ 100	\$ 100
Purchased Services:		
Annual Actuarial	\$ 7,500	\$ 7,500
Third Party Admin - Cross Insurance	\$ 34,000	\$ 34,000
Loss Control Services - Cross Insurance	\$ 10,000	\$ 10,000
Dues and Subscriptions:		
State Admin Assessment for Self Insurance	\$ 30,000	\$ 30,000
Fee to operate State W/C Board	\$ 3,410	\$ 3,410
Renewal application fee	\$ 400	\$ 400
State Supplemental Benefits Fund	\$ 6,000	\$ 6,000
Claims	\$ 450,000	\$ 425,000
Insurance	\$ 95,000	\$ 95,000
Capital Costs	\$ -	\$ -
Total	\$ 664,910	\$ 637,910

Line Item Narrative

Workers Compensation: The City is self-insured and therefore the management of this program must follow and be in accordance with Maine State Title 39-A. According to 39-A MRSA 154 (4), every self-insured employer must